



**BOARD OF TRUSTEES
Regular Meeting
November 28, 2018
7:00 p.m.**

1. CALL MEETING TO ORDER
2. PLEDGE OF ALLEGIANCE
3. ROLL CALL
4. APPROVAL OF AGENDA
5. PRESENTATIONS
6. PUBLIC HEARINGS
 - A. Public Hearing for Ordinance 2018-06
 - B. Public Hearing for Ordinance 2018-08
7. PUBLIC COMMENT: Restricted to three minutes regarding items on this agenda
8. REPORTS/BOARD COMMENTS
 - A. Current List of Boards and Commissions – Appointments as needed
 - B. Tri-Annual Lead and Copper Report
 - C. Board of Trustees Update Monthly Activity Report (will be provided under a separate cover)
 - D. Planning Commission & Zoning Board of Appeals updates
9. CONSENT AGENDA
 - A. Communications
 1. 10-16-18 Planning Commission Minutes
 2. 2018 Annual Report from the Planning Commission to the Board of Trustees
 - B. Minutes – November 14, 2018- regular meeting
 - C. Accounts Payable
 - D. Payroll
 - E. Meeting Pay
 - F. Fire Reports
 - G. Policy Governance 2.5.10 Cash Flow Ratio
 - H. Policy Governance 2.8 Emergency Township Manager Succession

10. NEW BUSINESS

- A. Discussion/Action: (Stuhldreher) Consider Approval of a Renewal of the Fire Protection Agreement with the City of Mt. Pleasant
- B. Discussion/Action: (Gallinat) Consider Approval of SUP 2018-05, a Park and Sell operation at 5450 S. Mission Rd.
- C. Discussion/Action: (Stuhldreher) Approval to schedule the FY 2019 Budget Adoption Public Hearing
- D. Discussion/Action: (Stuhldreher) Consider approval of the proposed Board of Trustee meeting schedule for the 2019 calendar year in accordance with the Open Meetings Act
- E. Discussion/Action: (Gallinat) Consider adopting Ordinance 2018-06 as well as publish a notice of adoption in the newspaper.
- F. Discussion/Action: (Gallinat) Consider adopting Ordinance 2018-08 as well as publish a notice of adoption in the newspaper.
- G. Discussion/Action: Policy Governance 3.8 Board Committee Principles and Policy Governance 3.9 Board Committee Structure
- H. Discussion/Action: (Stuhldreher) Consider Approval of FY 2018 Budget Amendment No. 4 for the General Fund, Sewer Fund, and Water Fund

11. EXTENDED PUBLIC COMMENT: Restricted to 5 minutes regarding any issue

Note: This is an opportunity for comments only, questions to the Board will not be answered at this time. For specific answers to questions, please call Township Hall (989-772-4600)

12. MANAGER COMMENTS

13. FINAL BOARD MEMBER COMMENT

14. CLOSED SESSION

15. ADJOURNMENT



Board Expiration Dates

Planning Commission Board Members (9 Members) 3 year term			
#	F Name	L Name	Expiration Date
1-BOT Representative	Lisa	Cody	11/20/2020
2-Chair	Phil	Squattrito	2/15/2020
3- Vice Chair	Bryan	Mielke	2/15/2021
4-Secretary	Alex	Fuller	2/15/2020
5 - Vice Secretary	Mike	Darin	2/15/2019
6	Stan	Shingles	2/15/2021
7	Ryan	Buckley	2/15/2019
8	Denise	Webster	2/15/2020
9	Doug	LaBelle II	2/15/2019
Zoning Board of Appeals Members (5 Members, 2 Alternates) 3 year term			
#	F Name	L Name	Expiration Date
1-Chair	Tim	Warner	12/31/2019
2-PC Rep / Vice Chair	Bryan	Mielke	2/18/2021
3-Secretary	Jake	Hunter	12/31/2019
4	Andy	Theisen	12/31/2019
5 - Vice Secretary	Paul	Gross	12/31/2018
Alt. #1	John	Zerbe	12/31/2019
Alt. #2	Taylor	Sheahan-Stahl	2/15/2021
Board of Review (3 Members) 2 year term			
#	F Name	L Name	Expiration Date
1	Doug	LaBelle II	12/31/2018
2	James	Thering	12/31/2018
3	Bryan	Neyer	12/31/2018
Alt #1	Mary Beth	Orr	1/25/2019
Citizens Task Force on Sustainability (4 Members) 2 year term			
#	F Name	L Name	Expiration Date
1	Laura	Coffee	12/31/2018
2	Mike	Lyon	12/31/2018
3	Jay	Kahn	12/31/2018
4	Phil	Mikus	11/20/2020
Construction Board of Appeals (3 Members) 2 year term			
#	F Name	L Name	Expiration Date
1	Colin	Herron	12/31/2019
2	Richard	Jakubiec	12/31/2019
3	Andy	Theisen	12/31/2019
Hannah's Bark Park Advisory Board (2 Members from Township) 2 year term			
1	Mark	Stuhldreher	12/31/2018
2	John	Dinse	12/31/2019
Chippewa River District Library Board 4 year term			
1	Ruth	Helwig	12/31/2019
2	Lynn	Laskowsky	12/31/2021



Board Expiration Dates

EDA Board Members (11 Members) 4 year term			
#	F Name	L Name	Expiration Date
1	Thomas	Kequom	4/14/2019
2	James	Zalud	4/14/2019
3	Richard	Barz	2/13/2021
4	Robert	Bacon	1/13/2019
5	Ben	Gunning	11/20/2020
6	Marty	Figg	6/22/2022
7	Sarvjit	Chowdhary	1/20/2022
8	Cheryl	Hunter	6/22/2019
9	Vance	Johnson	2/13/2021
10	Michael	Smith	2/13/2021
11	David	Coyne	3/26/2022
Mid Michigan Area Cable Consortium (2 Members)			
#	F Name	L Name	Expiration Date
1	Kim	Smith	12/31/2020
2	Vacant		
Cultural and Recreational Commission (1 seat from Township) 3 year term			
#	F Name	L Name	Expiration Date
1	Brian	Smith	12/31/2019
Sidewalks and Pathways Prioritization Committee (2 year term)			
#	F Name	L Name	Expiration Date
1 BOT Representative	Phil	Mikus	7/26/2019
2 PC Representative	Denise	Webster	8/15/2020
3 Township Resident	Sherrie	Teall	8/15/2019
4 Township Resident	Jeremy	MacDonald	10/17/2020
5 Member at large	Connie	Bills	8/15/2019

Date: November 5, 2018

To: Charter Township of Union Board of Trustees

From: Kim Smith, Public Service Director

RE: Tri-annual Lead and Copper Testing Results

Union Township Lead and Copper Testing History

Charter Township of Union has conducted Lead & Copper testing throughout our distribution system since 1992. Initial testing (1992) was conducted annually until 1995. At that time, the EPA and DEQ reduced the requirement for testing to every three years. This reduction was based on the Safe Drinking Water Act and our initial testing results. The Township's most recent testing for lead and copper was conducted June through September of 2018.

Testing Criteria

The Township is currently required to collect 30 samples from within private homes that have the greatest probability of containing lead components based on the following criteria. The Township's thirty sampling sites are part of either the Tier 3 or Other Sites categories due to the use of DSR-9 200 PSI Aqua Jet Tubing (pvc pipe) for service lines within the distribution system.

- Samples must be collected from Tier 1 sites, unless
- insufficient Tier 1 sampling sites are available, then Tier 2 sites must be used, unless
- insufficient Tier 1 and Tier 2 sampling sites are available, then Tier 3 sites must be used.
- If no Tier 1, 2, or 3 sites are available, sampling sites must be representative of plumbing materials typically found throughout the water system.

TIER 1 SITES - Single Family Residence with:

Lead service lines

Copper plumbing with lead solder installed after 1982 and before 1989

Interior lead plumbing

Multiple family residences (MFR) may be used as Tier 1 sites when MFR comprise at least 20 percent of the total service connections.

TIER 2 SITES - Buildings, or Multiple Family Residence with:

Lead service lines

Copper plumbing with lead solder installed after 1982 and before 1989

Interior lead plumbing

TIER 3 SITES - Single Family Residence with:

Copper plumbing with lead solder installed before 1983

OTHER SITES

Sites representative of plumbing materials commonly found throughout the water supply.

Sampling/Notification Procedure

The Township supplies sampling kits for residents to collect samples of water which have been in the system, undisturbed for at least six hours. This is usually first thing in the morning or after returning from work. The Township is required to supply very clear instructions to residents, so samples are taken correctly. Residents collecting samples must certify that their samples were collected in accordance with the sampling guidelines.

Samples are then collected by the Township and sent to a State of Michigan certified laboratory for analysis. The Township is required to notify property owners/residents of test results within 30 days of receipt of the test results. Test results and customer notification certification must be reported to the MDEQ within 10 days of the end of the June 1st – September 30th monitoring period.

A copy of the Township's 2018 Lead and Copper Report is attached. The results of this testing will also be reported as part of the 2018 Consumer Confidence Report which is required to be published and distributed to our customers by July 1, 2019.

Test Results/Determining Actionable Levels

Public water systems lead and copper action levels are calculated based on a formula known as the 90th percentile. Based on this formula, levels exceeding the following action levels would require corrosion control treatment.

Lead = 0.015 mg/l (milligrams per liter)

Copper = 1.3 mg/l (milligrams per liter)

To determine whether an action level has been exceeded, the value at the 90th percentile of all lead or copper samples collected is compared against its respective action level. This means that no more than 10 percent of our samples can be above either action level.

Union Township's lead and copper 90th percentile result for the 2018 monitoring period are as follows:

Lead = 0.003 mg/l (milligrams per liter)

Copper = 0.63 mg/l (milligrams per liter)

Conclusion

Charter Township of Union's Public Water Supply System's Lead and Copper Results are below the action level and meet all EPA & MDEQ safe drinking water standards. It is acknowledged that specific test site results will vary from system levels with specific sites being higher/lower at that particular location when compared to overall system levels. Potential causes for site specific elevated numbers include plumbing fixtures, fittings and solder that predate the 1986 EPA Lead Ban. The EPA and MDEQ have websites that provide information to residents regarding reducing exposure to lead and copper.

<https://www.epa.gov/lead>

https://www.michigan.gov/deq/0,4561,7-135-3313_3675_76638---,00.html



MICHIGAN DEPARTMENT OF ENVIRONMENTAL QUALITY
DRINKING WATER AND MUNICIPAL ASSISTANCE DIVISION

**LEAD AND COPPER REPORT AND
CONSUMER NOTICE OF LEAD AND COPPER RESULTS
CERTIFICATE FOR COMMUNITY WATER SUPPLY**

*Issued under authority of 1976 PA 399, MCL 325.1001 et seq., and Administrative Rules, as amended.
Failure to submit this information is a violation of Act 399 and may subject the water supply to enforcement penalties.*

Administrative Rule R 325.10710d requires water supplies to report lead and copper monitoring information within 10 days after the end of the monitoring period. This form may be used to meet this requirement. Form instructions available on pages 5 and 6. Submit the information to the appropriate Department of Environmental Quality (DEQ) district office.

1. Supply Name: Charter Township Of Union
 2. County: Isabella 3. WSSN: 06725
 4. Population: 12000 5. Monitoring Period: From: 6/1/2018 To: 9/30/2018
 6. Minimum # of Samples Required: 30 7. # of Samples Taken: 30
 8. Name of Certified Laboratory: Michigan DEQ Drinking Water Laboratory

9. SAMPLE CRITERIA:

Yes	No	NA	
<input type="checkbox"/>	<input checked="" type="checkbox"/>		Are all samples from Tier 1 sites?
<input checked="" type="checkbox"/>	<input type="checkbox"/>		Did you prioritize sample collection according to the following: <ul style="list-style-type: none"> • Tier 1 sites must be used unless insufficient Tier 1 sites available. • If insufficient Tier 1 sites available, then Tier 2 sites must be used. • If insufficient Tier 2 sites, then Tier 3 sites must be used. • If no Tier 1, 2, or 3 sites are available, sites must be representative of plumbing materials typically found throughout the water system.
<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	If Tier 1 or 2 sites used, were at least 50% of samples from sites with lead service lines? If no, explain (attach additional pages if needed):
<input type="checkbox"/>	<input checked="" type="checkbox"/>		Were the same sampling sites used as in the previous monitoring period? If no, explain (attach additional pages if needed):
Additional comments: Sample was taken from 834 E. Pickard but was not used, since water softener was not bypassed at time of sample. New sites were found that do not soften water. These sites have been added to sample site plan.			

For more information see *Instructions* item 11 "Tier and Sample Category" on pages 5-6.

10. SIGNATURE:

Name: Shawn McBride Signature: *Shawn McBride*
 Title: Chief Water Operator Phone: 989-400-4601 Date: 9-21-2018

Sample Location	Sample Date	Tier (1,2,3,O) ¹	Category (see below) ²	Service Line (L,C,G,P) ³	Building Plumbing (L,C,G,P) ³	Tap Type (K,B) ⁴	Lead mg/L ug/L	Copper mg/L ug/L	Lab Sample Number
1323 S. Lincoln Rd.	06/12/2018	O	OT	P	C	K	ND	ND	LH86351
1717 High Street	06/27/2018	O	OT	P	C	K	ND	ND	LH90117
5231 Kay St.	07/25/2018	O	OT	P	C	K	ND	ND	LH95317
5425 E. Broadway St.	08/16/2018	O	OT	P	C	K	ND	ND	LH99952
3483 E. River Rd.	08/27/2018	O	OT	P	C,P	K	ND	ND	L101749
860 Wind stone Dr.	06/13/2018	O	OT	P	C	K	ND	0.06	LH86712
1129 Meadow Dr.	06/07/2018	O	OT	P	C	K	ND	0.06	LH85003
1346 S. Lincoln Rd.	06/09/2018	O	OT	P	C	K	ND	0.11	LH86802
1575 Scully Dr.	08/03/2018	O	OT	P	C	B	ND	0.17	LH97207
1558 Scully Dr.	07/12/2018	O	OT	P	C	K	ND	0.24	LH93405
2141 First St.	06/06/2018	O	OT	P	C	K	ND	0.29	LH85007
1625 Scully Dr.	06/06/2018	O	OT	P	C	K	ND	0.35	LH85006
1139 Stony Creek Ln.	08/07/2018	O	OT	P	C	K	ND	0.47	LH85008
1795 Scully Dr.	06/08/2018	O	OT	P	C	K	ND	0.63	LH85601
1111 Stony Creek Ln.	06/09/2018	O	OT	P	C	K	ND	0.79	LH85603
1154 S. Lincoln Road	06/06/2018	O	OT	P	C	K	0.001	ND	LH86352
2094 S. Isabella Road	06/07/2018	O	OT	P	C	B	0.001	ND	LH85005
2284 Sand Stone Dr.	06/09/2018	O	OT	P	C	K	0.001	ND	LH85604
1604 Belmont Dr.	07/19/2018	O	OT	P	C	K	0.001	0.16	LH94218
1440 Cypress Dr.	08/07/2018	O	OT	P	C	K	0.001	0.20	LH98013

Tier	Category	Description	Tier	Category	Description	Material	Tap Type
Tier 1	A	Single Family w/ lead service line	Tier 2	E	Multi Family or buildings w/ lead service line	L = Lead C = Copper G = Galvanized P = Plastic	K = Kitchen Sink B = Bathroom Sink O = Other (not an option for residential sites)
	B	Single Family w/ copper plumbing with lead solder installed after 1982 and before 1989		F	Multi Family or buildings w/ copper plumbing with lead solder installed after 1982 and before 1989		
	C	Single Family w/ interior lead plumbing		G	Multi Family or buildings w/ interior lead plumbing		
	D	Multi-family Residence (MFR) if MFRs comprise at least 20% of total service connections.		H	Single Family w/ copper plumbing with lead solder installed before 1983		
		* If a supply has lead service lines (LSL), at least 50% of sites must have a LSL. Sites with lead goosenecks/pigtails are Tier 1 sites.	Other	OT	plumbing commonly found throughout the supply.		

11. TAP SAMPLING DATA: (Use additional sheets as needed) Water Supply Name: Charter Township Of Union WSSN: 06725

Sample Location	Sample Date	Tier (1,2,3,O) ¹	Category (see below) ²	Service Line (L,C,G,P) ³	Building Plumbing (L,C,G,P) ³	Tap Type (K,B) ⁴	Lead mg/L ug/L	Copper mg/L ug/L	Lab Sample Number
4870 National Dr.	06/06/2018	O	OT	P	C	K	0.001	0.30	LH84999
2177 Carler Street	07/25/2018	O	OT	P	C	K	0.001	0.55	LH95316
5220 Kay Street	07/26/2018	O	OT	P	C	K	0.001	0.60	LH95639
1114 Stony Creek Ln.	08/10/2018	O	OT	P	C	K	0.003	0.11	LH85600
5030 Isabella Road	06/07/2018	O	OT	P	C	K	0.003	0.24	LH85009
2931 E. River Road	06/27/2018	O	OT	P	C	K	0.003	0.65	LH90118
1952 Birchwood	06/23/2018	O	OT	P	C,P	K	0.003	0.89	LH88944
5075 Berkshire Drive	06/06/2018	O	OT	P	C	K	0.004	0.47	LH85004
1872 Airway Drive	06/06/2018	3	H	P	C,P	K	0.016	0.18	LH85001
4835 National Drive	06/07/2018	3	H	P	C	K	0.026	0.27	LH85000

Tier	Category	Description	Tier	Category	Description	Material	Tap Type
Tier 1	A	Single Family w/ lead service line	Tier 2	E	Multi Family or buildings w/ lead service line	L = Lead	K = Kitchen Sink
	B	Single Family w/ copper plumbing with lead solder installed after 1982 and before 1989		F	Multi Family or buildings w/ copper plumbing with lead solder installed after 1982 and before 1989	C = Copper	B = Bathroom Sink
	C	Single Family w/ inferior lead plumbing		G	Multi Family or buildings w/ inferior lead plumbing installed before 1983	G = Galvanized	O = Other (not an option for residential sites)
	D	Multi-family Residence (MFR) if MFRs comprise at least 20% of total service connections. * If a supply has lead service lines (LSL), at least 50% of sites must have a LSL. Sites with lead goosenecks/spliffs are Tier 1 sites.	H	Single Family w/ copper plumbing with lead solder installed before 1983	P = Plastic		
			Other	OT	If no Tier 1, 2, 3 sites, use sites representative of plumbing commonly found throughout the supply.		

CHARTER TOWNSHIP OF UNION
Planning Commission
Regular Meeting

A regular meeting of the Charter Township of Union Planning Commission was held on October 16, 2018 at the Township Hall.

Meeting was called to order at 7:00 p.m.

Roll Call

Present: Buckley, Clerk Cody, Darin, Fuller, LaBelle II, Mielke, Shingles, Squattrito, & Webster

Others Present

Township Planner, Peter Gallinat and Secretary, Jennifer Loveberry

Approval of Minutes

Webster moved LaBelle supported the approval of the September 18, 2018 regular meeting minutes as amended. Vote: Ayes: 9 Nays: 0. Motion carried.

Correspondence / Reports

- Board of Trustees updates by Clerk Cody
- ZBA updates by Gallinat
- Sidewalk & Pathway Committee update by Webster - upcoming meeting on 10/30/18

Approval of Agenda

Shingles moved Cody supported approval of the agenda as presented. Vote: Ayes: 9 Nays 0. Motion carried.

Public Comment – 7:07 p.m.

Marty Figg, 810 Ashland – Commented on Future Land Use Map and reflected on traffic patterns and zoning through current and years past.

Closed 7:12 p.m.

New Business

- A. SUP 2018-05 Park and Sell located at 5450 S. Mission Rd. Owner: MAK Enterprises LLC, Mike Klumpp**

Public Hearing was held at the 9/18/18 Planning Commission meeting.

Introduction by Gallinat, stated that the item was postponed until tonight to give the applicant an opportunity to address the Planning Commission.

The applicant, Mike Klumpp, asked for consideration for a special use permit with the intent to place a park and sell on the northern most section of the property. He is proposing to sell cars, pickups, dump trailers, rv trailers, and semi-trucks.

The Planning Commission went through section 30.3 of the zoning ordinance.

Webster moved Buckley supported to recommend approval to the Board of Trustees of SUP 2018-05 Park and Sell located at 5450 S. Mission Rd. Owner: MAK Enterprises LLC, Mike Klumpp with the following condition: the applicant obtains site plan approval. Vote: Ayes: 9 Nays: 0. Motion carried.

B. REZ 2018-04 Rezone R-2A to B-4 at 2010 and 2040 E. Broomfield Rd. Owner: Joseph and Sandra Falsetta

Gallinat, Township Planner introduced Rezone 2018-04 R-2A to B4 at 2010 and 2040 E. Broomfield Rd. Owner: Joseph and Sandra Falsetta stating that the applicant is looking ahead at the future development and is seeking to rezone as it might be difficult to sell his property as residential.

Public Hearing

Open - 8:02 p.m.

Joe Falsetta, 2210 and 2040 E. Broomfield Rd. – Commented on the amount of traffic on Lincoln Rd. and future expansion bringing more traffic

Ben Gunning, 2270 and 2280 E Broomfield Rd. – In support of rezone

Alan Bryant, 4051 S. Lincoln – Submitted letter that is in packet, shared his concern that no proposed permitted use is being requested

Bill Whitehead, 1474 E. Broomfield – Commented that if Deerfield Road were paved, a lot of traffic on Broomfield Rd. on would be diverted

Marty Figg, 810 Ashland – Commented on “Ring Road” section (Isabella, Broomfield, Pickard, and Lincoln)

Closed 8:17 p.m.

Gallinat, Township Planner mentioned the Future Land Use map shows the property as rural buffer.

The applicant, Joe Falsetta, commented on a map from the Isabella County Road Commission showing the widened Road. Also mentioned the zoning ordinance use by right in a B4 zone.

Mielke moved Cody supported to recommend denial to the Board of Trustees of Rezone 2018-04 Rezone R-2A to B4, as the property is outside the Growth Management Boundary that is shown in the master plan, where it identifies this area, as a rural buffer. Vote: Ayes: 9 Nays 0. Motion carried.

C. REZ 2018-05 Rezone AG to R-2A at 4080 S. Whiteville Rd. Owner: McGuirk Mini Storage Inc.

Recusal of Fuller stated in section VII. Conflict of Interest in the approved Planning Commission By laws, that the commissioners determined that there is a reasonable appearance for conflict of interest.

Gallinat, Township Planner introduced the rezone stating that it would match the existing R-2A District to the North abutting property.

Public Hearing

Open – 8:58 p.m.

Bill Whitehead, 1473 E. Broomfield – commented on the County easement shown on survey.
Sarvit Chowdary, Stoneridge Dr. – Commented on the current drainage issue of the property currently draining towards his subdivision
Marty Figg, 810 Ashland – Questioned directed to the Commissioners asking, “what is the 50ft easement and when will it take effect?”
Closed – 9:08 p.m.

Tim Bebee, CMS&D 510 E. Pickard – Stated that the survey is a legal description and the 50ft easement will be withdrawn by the Isabella County Road Commission. Rezone request from AG to R-2A gives more restrictions and conforms with the neighborhood to the North. He also mentioned the water is coming from the farm field.

LaBelle moved **Cody** supported to approve recommendation to the Board of Trustees of REZ2018-05 AG to R-2A, although located outside the Growth Management Boundary, there is existing R-2A abutting the property where this property will blend with the neighborhood to the North.

Vote: Ayes: 8 Nays 0. Motion carried.

D. Sidewalks and Pathways Committee Appointment Township Resident

- **9:24 p.m. Clerk Cody stated that she had to leave and was excused by Chair Squattrito.**

Webster moved **Shingles** supported to re appoint Jeremy MacDonald to the Sidewalk and Pathways Prioritization Committee, with a 2-year term expiring 10/17/2020. **Vote: Ayes: 8 Nays: 0. Motion carried.**

Other Business

Extended Public Comment

Open 9:27 p.m.

Bill Whitehead, 1474 E. Broomfield – Commented on water run off on the above rezone and suggested that the Commissioners look at wetland maps

Sarvit Chowdary, Stonehenge Dr. – Commented on water run off to subdivision

Marty Figg, 810 Ashland – Thanked the Planning Commissioners for their Public Service.

Closed 9:34 p.m.

Final Board Comment

Mielke – Thanked Township Planner for rezone memos written stating reasons for and against the rezone.

Fuller – Stated that he supported Mr. Falsetta’s rezone tonight.

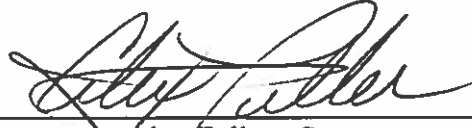
Darin– Commented on Lincoln/Broomfield Road expansion and stated that he would prefer being approached by developers for rezones

Webster – Suggested the SUP criteria be updated during the zoning rewrite.

LaBelle – Addressed Mr. Chowdary’s drainage issue and suggested talking with the County Drain Commissioner.

Adjournment – Chairman Squattrito adjourned the meeting at 9:43 p.m.

APPROVED BY:



Alex Fuller - Secretary
Mike Darin – Vice Secretary

(Recorded by Jennifer Loveberry)



Charter Township of Union Planning
Commission
2010 South Lincoln
Mt. Pleasant, MI 48858
Phone 989-772-4600
Fax 989-773-1988

SUBJECT: ANNUAL PLANNING COMMISSION REPORT

December 2018

Dear Board of Trustees,

The year 2018 has been an active and fulfilling year for the Charter Township of Union Planning Commission. We would like to thank the Board of Trustees for their guidance and financial support in making 2018 what we believe has been a successful year for the future development of our community. In accordance with the Michigan Planning Enabling Act 33 of 2008 section 125.3819(2) the Planning Commission presents its written annual report to the Board of Trustees.

We began the year with the adoption of the Township Master Plan. This effort took just over a year to complete. We reviewed our By-Laws we created in 2017 and elected officers for the 2018 year. The center piece project of 2018 was the completion of one endeavor and the beginning of another. The 2018 Township Master Plan/Future Land Use Map was adopted in February of 2018. The Township kicked-off the Review and amendment process of our Zoning Ordinance August 31, 2018. Both endeavors were made possible by input from the many boards of the Township as well as the community. It is with the collaboration of these many voices that we can plan and build for the Township's future. Although the Master Plan may be amended it serves as a blue print for at least the next five years of the Township's future development. The Township's New Zoning Ordinance will revolve around addressing issues and goals from the Master Plan.

Highlights of activity from the Planning Commission are:

- Nine (9) Site Plan Review applications
- Six (6) Special Use Permit applications
- Five (5) Map Rezoning applications

The Sidewalk and Pathways Committee which was designated by the Planning Commission in 2017 produced a recommended Sidewalk relief policy which the Township Adopted in April of 2018. Commissioners expressed a displeasure that the Planning Commission was not more involved in the development of the policy. In response, the Sidewalk and Pathways Committee decided to forward all recommendations to the Board of Trustees first to the Planning Commission for input. The Planning Commission looks forward to working with the Board of Trustees in 2019.

Sincerely,

Phil Squattrito Planning Commission Chair

Alex Fuller Planning Commission Secretary

2018 CHARTER TOWNSHIP OF UNION
Board of Trustees
Regular Meeting

A regular meeting of the Charter Township of Union Board of Trustees was held on November 14, 2018 at 7:00 p.m. at Union Township Hall.

Meeting was called to order at 7:00 p.m.

Roll Call

Present: Supervisor Gunning and Treasurer Rice, Clerk Cody, Trustees B. Hauck, Lannen, Mikus, and Woerle

Approval of Agenda

Hauck moved **Rice** supported to approve the agenda as presented. **Vote: Ayes: 7 Nays: 0. Motion carried.**

Presentations

Public Hearings

Public Comment - open 7:01 p.m.
No comments were offered.

Reports/Board Comments

Cody – Election went well, shared that the Township had a 58% turn out
Rice – 2018 Winter Taxes will be out in the mail by 12/1/18
Hauck – Isabella County Road Commission updates
Mikus – Asked the Board of Trustees for ideas/recommendations for the Sustainability Committee, possibility of suspending the Task Force as all tasks have been completed, discuss at 11/28/18 meeting
Lannen – Isabella County Commission updates

Consent Agenda

- A. Communications
- B. Minutes October 24, 2018 – Regular Meeting
- C. Accounts Payable
- D. Payroll
- E. Meeting Pay
- F. Fire Reports

Woerle moved **Hauck** supported to approve the consent agenda as presented. **Vote: Ayes: 7 Nays: 0. Motion carried.**

BOARD AGENDA

A. Discussion/Action: (DePriest) Approval of a Resolution for an alternate meeting date for the July 2019 Board of Review

Cody moved Woerle supported to approve a Resolution for an alternate meeting date for the July 2019 Board of Review, changing the meeting date to July 17, 2019. **Roll Call Vote: Ayes: Gunning, Cody, Rice, Hauck, Lannen, Mikus, and Woerle Nays: 0. Motion carried.**

***Lannen excused from meeting 7:37 p.m.**

B. Discussion/Action: (DePriest/Gallinat) Introduce Ordinance 2018-06 for first reading and publish notice of public hearing for the adoption of Ordinance 2018-06 at the November 28, 2018 Board of Trustees Meeting

Mikus moved Cody supported to approve introducing Ordinance 2018-06 for a first reading and publish a notice of public hearing for the adoption of Ordinance 2018-06 at the November 28, 2018 Board of Trustees meeting in the newspaper. **Vote: Ayes: 6 Nays: 0 Excused: Lannen Motion carried.**

C. Discussion/Action: (Gallinat): Introduce Rezoning Ordinance 2018-07, conduct a first reading. Publish a notice of a public hearing to consider adoption/rejection of Rezoning Ordinance 2018-07 on 11/28/2018

Cody moved Mikus supported to reject rezoning Ordinance 2018-07 per the recommendation of the Planning Commission. **Roll Call Vote: Ayes: Cody, Rice, Hauck, Mikus, and Woerle Nays: Gunning Excused: Lannen. Motion carried.**

***Lannen returned 7:57 p.m.**

D. Discussion/Action: (Gallinat) Introduce Rezoning Ordinance 2018-08, conduct a first reading. Publish a notice of a public hearing to consider adoption/rejection of Rezoning Ordinance 2018-08 on 11/28/2018

Cody moved Hauck supported to approve introducing Rezoning Ordinance 2018-08, conduct a first reading. Publish a notice of a public hearing to consider adoption/rejection of Rezoning Ordinance 2018-08 on 11/28/2018. **Roll Call Vote: Ayes: Gunning, Rice, Cody, Hauck, Lannen, Mikus, and Woerle Nays: 0. Motion carried.**

E. Discussion/Action: (Smith) Approval of the termination of existing 20-foot Sanitary Sewer Public Utility Easement for Aldi Foods, parcel #14-026-40-001-18

Woerle moved Lannen supported approval of the termination of existing 20-foot Sanitary Sewer Public Utility Easement for Aldi Foods, parcel number 14-026-40-001-18. **Vote: Ayes: 7 Nays: 0. Motion carried.**

F. Discussion/Action: (Smith) Chlorine Generation Equipment Isabella Treatment Plant

1. Combined RFBA Evoqua Chlorine Generation Equipment

Woerle moved **Cody** supported approval of the purchase of two replacement chassis for the existing Evoqua Water Technologies chlorine generation equipment at the Isabella Well Site in the amount of \$14,548.00. **Vote: Ayes: 7 Nays: 0. Motion carried.**

2. Combined RFBA Post Chlorine Generation Equipment

Mikus moved **Woerle** supported approval of the purchase of post-chlorine generation equipment from RS Technical Services Inc. for the Isabella Well site in the amount of \$25,380.00. **Vote: Ayes: 7 Nays: 0. Motion carried.**

G. Discussion/Action: (Smith) Approval of Second Amendment to Site Lease and First Amendment to Short Form Lease between Charter Township of Union and New Cingular Wireless PCS LLC (AT&T) at the Broadway Tower

Lannen moved **Cody** supported approval of the Second Amendment to Site Lease and First Amendment to Short Form of Lease between the Charter Township of Union and New Cingular Wireless PCS LLC, (AT & T) at the Broadway Tower. **Vote: Ayes: 7 Nays: 0. Motion carried.**

H. Discussion/Action: (Smith) Approval of Commercial Property Utility Service and Franchise Agreement for Broomfield Commons Condominium Project B, C, D, and E located at 2420 East Broomfield Rd.

Mikus moved **Woerle** supported approval of Commercial Property Utility Service and Franchise Agreement for Broomfield Commons Condominium Project units B, C, D, and E located at 2420 East Broomfield Road. **Vote: Ayes: 7 Nays: 0. Motion carried.**

EXTENDED PUBLIC COMMENT - Open 8:28 p.m.

Jeffrey Wigand 3780 St. Andrews – Addressed the Board regarding scheduled meetings held in the Township Board Room questioned ADA compliance.

Board suggested that questions should be direct to Township staff, as this section of the meeting is comment only.

MANAGER COMMENTS

- Restrooms at the parks have been closed for the season.
- Left turn signal located at Pickard/Isabella is still at the Lansing Office.
- Request made to the Road Commission for a traffic speed study to be conducted on River Rd. between Lincoln and Meridian
- Holiday lights have been installed on Pickard – EDA to be commended for the lighting and decorations
- Fire Millage passed
- Staffing Changes: Jeff Hohlbein promoted to Waste Water Operator and Mark Theisen has been hired to fill the utility laborer position
- 11/28 Board of Trustees meeting to include: Fire contract renewal, set date for the Public Hearing for the proposed 2019 Budget, and Budget Amendment #4, and a Resolution to

acknowledge and honor Ken Schaeffer for his work that he has done at the Township over the years

- Commented on the Rebranding Project that the Township participated over the last 6 months held their reveal at the Art Reach gallery last night / for more information visit <https://www.mountpleasantwow.com/meet-here/>

FINAL BOARD MEMBER COMMENTS

Gunning – Commented on Proposal 1 Marijuana Legalization / Board discussion

Hauck – Requested updated information regarding the Nottawa Township Waste Water Treatment Facility

Lannen – Mentioned that he attended the Brand Reveal and suggested that the Board become familiar with the community brand reveal

Woerle – Made suggestion that Agenda reflects Public Comment is just meant for comments, any questions should be directed to Township Management.

Closed Session

8:51 p.m. - As allowed by Section 8(e) of the Michigan Open Meetings Act, **Woerle** moved **Cody** supported that the Board convene in closed session to consult with our attorney regarding trial and/or settlement strategy in connection with the Lux matter, as an open meeting would have a detrimental financial effect on the litigation and/or settlement position of Township. **Roll Call Vote: Ayes: Gunning, Cody, Rice, Hauck, Lannen, Mikus, and Woerle Nays: 0. Motion carried.**

10:06 p.m. – **Rice** moved **Woerle** supported to come out of closed session. **Roll Call Vote: Ayes: Gunning, Cody, Rice, Hauck, Lannen, Mikus, and Woerle Nays: 0. Motion carried.**

ADJOURNMENT

Hauck moved **Rice** supported to adjourn the meeting at 10:07 p.m. **Vote: Ayes: 7 Nays: 0. Motion carried.**

APPROVED BY:

Lisa Cody, Clerk

Ben Gunning, Supervisor

(Recorded by Jennifer Loveberry)

Check Date	Bank	Check	Vendor	Vendor Name	Description	Amount
Bank 101 POOLED CHECKING						
11/28/2018	101	20625	00039	AQUA-AEROBIC SYSTEMS, INC.	CLOTH SOCK	4,390.15
11/28/2018	101	20626	00066	BILL'S CUSTOM FAB, INC.	FINE SCREEN SPRAY BAR	256.33
11/28/2018	101	20627	01240	BRAUN KENDRICK FINKBEINER PLC	GEN LEGAL FEES - SEP 2018	735.00
					LUX FAMILY PROP - SEP 2018	2,100.00
					GEN LEGAL FEES - OCT 2018	965.00
					LUX FAMILY PROP - OCT 2018	4,020.00
						<u>7,820.00</u>
11/28/2018	101	20628	01407	VICTORIA BUSHONG	NOVEMBER ELECTION WORK 2018	198.00
11/28/2018	101	20629	00099	CENTRAL CONCRETE PRODUCTS CO. INC	MERRY GO ROUND INSTALLATION	305.00
11/28/2018	101	20630	00129	CMS INTERNET, LLC	OFFICE 365 PROPLUS UPGRADE	3,888.00
					MANAGED IT, EMAIL & PHONE SERVICE - DEC	4,984.75
					PC REPLACEMENT - WWTP	1,124.00
					INSTALLATION OF OFFICE 365	1,050.00
						<u>11,046.75</u>
11/28/2018	101	20631	01608	HEATHER CURTISS	NOVEMBER ELECTION WORK 2018	240.00
11/28/2018	101	20632	01171	DBI BUSINESS INTERIORS	CLIP BOARDS/CHAIR - TWP/ASSESSOR	410.83
					COPY PAPER, NOTE PAD/PEN'S - TWP & PUBLI	195.89
					PAPER FOR TAX BILLS	71.37
						<u>678.09</u>
11/28/2018	101	20633	01498	MINDY FINDLEY	NOVEMBER ELECTION WORK 2018	216.00
11/28/2018	101	20634	01500	CHRISTINE K FOUNTAIN	NOVEMBER ELECTION WORK 2018	234.00
11/28/2018	101	20635	01609	FOX SEALCOATING	DEBRIS CLEANING & CRACK-FILL	1,128.00
11/28/2018	101	20636	01399	DUANE GOTTSCHALK	NOVEMBER ELECTION WORK 2018	198.00
11/28/2018	101	20637	01400	MARJORIE GOTTSCHALK	NOVEMBER ELECTION WORK 2018	198.00
11/28/2018	101	20638	00261	GRAINGER	JAW COUPLING HUB & INSERT	102.83
					SOLENOID VALVE DEGRITTER	981.59
						<u>1,084.42</u>
11/28/2018	101	20639	00266	HACH COMPANY	SENSOR CAP REPLACEMENT	151.15
					SPECTROPHOTOMETER SERVICE CONTRACT	729.00
						<u>880.15</u>
11/28/2018	101	20640	00281	MARGIE HENRY	NOVEMBER ELECTION WORK 2018	192.00
11/28/2018	101	20641	01590	JANICE HOWDYSHELL	NOVEMBER ELECTION WORK 2018	280.00
11/28/2018	101	20642	00300	HYDRO DYNAMICS	SPARE SEWAGE PUMP FOR LIFSTATION #15	5,765.35
11/28/2018	101	20643	00307	IDEXX DISTRIBUTION, INC	TOTAL LOLIFORM TESTING - LAB FEES	1,480.35
11/28/2018	101	20644	01462	JENNIFER LOVEBERRY (PETTY CASH)	REPLENISH PETTY CASH	37.45
11/28/2018	101	20645	01589	KIMBERLY JOURDAN	NOVEMBER ELECTION WORK 2018	78.00
11/28/2018	101	20646	01237	KONE, INC	PUMP STATION #2 MAINTENANCE COVERAGE	435.71
11/28/2018	101	20647	00362	KRAPOHL FORD & LINCOLN	OIL CHANGE & INSPECTION - BLDG TRUCK	43.85
11/28/2018	101	20648	01506	MCKENNA ASSOCIATES	BLDG OFFICIAL & INSP SERV - OCT 2018	12,540.00
11/28/2018	101	20649	01356	MCLAREN CENTRAL MICHIGAN	DRUG SCREEN - THEISEN	27.00
11/28/2018	101	20650	00422	MICHIGAN PIPE & VALVE	WATER MAIN LOWERING DITCH MISSION RD	7,065.00
					WATER MAIN LOWERING & INVENTORY	648.00
					VALVE BOX FOR INVENTORY	158.00
						<u>7,871.00</u>

Check Date	Bank	Check	Vendor	Vendor Name	Description	Amount
11/28/2018	101	20651	00747	MOOERS PRODUCTS, INC.	DIGESTER DIFFUSERS	4,108.13
11/28/2018	101	20652	00463	MT. PLEASANT HEATING & AIR COND	REPAIR BASEMENT FURNACE - TWP HALL	283.79
11/28/2018	101	20653	00494	NORTH CENTRAL LABORATORIES	FILTERS/BROTH AMPULES	1,828.80
					KIMWIPES	247.77
						<u>2,076.57</u>
11/28/2018	101	20654	00497	NORTHERN INDUSTRIAL SUPPLY	GREASE PUMP	372.25
11/28/2018	101	20655	00131	PERCEPTIVE CONTROLS, INC	REMOTE SUPPORT FOR PACDISPLAY	240.00
11/28/2018	101	20656	01610	PREMIER SAFETY	OXYGEN SENSOR REPLACEMENT	151.57
11/28/2018	101	20657	01606	PRINT MANAGEMENT PARTNERS	TAX BILL ENCLOSED WINDOW ENVELOPES	690.90
					GENERAL USE ENVELOPES FOR FOLDER/SORTER	443.76
						<u>1,134.66</u>
11/28/2018	101	20658	01373	MERISSA J. RICE	NOVEMBER ELECTION WORK 2018	198.00
11/28/2018	101	20659	01595	ROMANOW BUILDING SERVICES	OCT JANITORIAL SERV - TWP HALL	511.58
11/28/2018	101	20660	01406	BONNIE SCHAEFFER	NOVEMBER ELECTION WORK 2018	108.00
11/28/2018	101	20661	01542	SHRED-IT US JV LLC	PAPER SHREDDING 10/24/18	54.65
11/28/2018	101	20662	01090	SIMPLY ENGRAVING	MAGNETIC NAME BADGES - PW DIRECTOR/MANAG	14.00
11/28/2018	101	20663	01126	MARTY SIUDA	NOVEMBER ELECTION WORK 2018	198.00
11/28/2018	101	20664	01410	CINDY SMITH	NOVEMBER ELECTION WORK 2018	280.00
11/28/2018	101	20665	00601	KIMBERLY SMITH	MISC MILEAGE REIMBURSEMENT	285.12
11/28/2018	101	20666	01254	LARRY M SOMMER	MEALS REIMBURSEMENT FROM CONFERENCES	101.29
11/28/2018	101	20667	00859	STATE OF MICHIGAN	ASSESSOR CERTIFICATION RENEWAL - TEALL	50.00
11/28/2018	101	20668	00649	THIELEN TURF IRRIGATION, INC.	WINTERIZE IRRIGATION - MCDONALD BALL PAR	160.00
11/28/2018	101	20669	01336	CYNTHIA M VELDT-DIETSCH	NOVEMBER ELECTION WORK 2018	329.00
11/28/2018	101	20670	01314	VERIZON WIRELESS	CELL PHONES 9-16-18 TO 10-15-18	584.65
11/28/2018	101	20671	00710	WEBB CHEMICAL SERVICE	FERRIC CHLORIDE SOLUTION	5,421.75
11/28/2018	101	20672	00714	RUTH A WENTWORTH	NOVEMBER ELECTION WORK 2018	252.00
11/28/2018	101	20673	00723	WINN TELECOM	PHONE SERVICE 11/1/18 - 11/30/18	166.28
11/28/2018	101	20674	01587	BRIAN WISNIEWSKI	NOVEMBER ELECTION WORK 2018	259.00
11/28/2018	101	20675	01588	SHARON WISNIEWSKI	NOVEMBER ELECTION WORK 2018	210.00
11/28/2018	101	20676	01483	XEROX FINANCIAL SERVICES	LEASE PAYMENT - OCTOBER 2018	1,500.76
11/28/2018	101	20677	01372	JOSEPH W YODER	NOVEMBER ELECTION WORK 2018	245.00
11/28/2018	101	20678	01159	SUSAN K YODER	NOVEMBER ELECTION WORK 2018	273.00

101 TOTALS:

Total of 54 Checks:

77,192.65

Less 0 Void Checks:

0.00

Total of 54 Disbursements:

77,192.65

Charter Township of Union Payroll
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CHECK DATE: November 15, 2018

PPE: November 10, 2018

NOTE: CHECK TOTAL FOR TRANSFER

Gross Payroll	\$	53,578.71
Employer Share Med		772.23
Employer Share SS		3,301.79
SUI		62.18
Pension-Employer Portion		3,525.13
Workers' Comp		555.23
Life/LTD		-
Dental		1,114.79
Health Care		17,065.40
Vision		-
Vision Contribution		-
Health Care Contribution		(119.25)
Cobra/Flex Administration		139.40
PCORI Fee		-
Total Transfer to Payroll Checking	\$	79,995.61

NOTE: PAYROLL TRANSFER NEEDED

General Fund	\$	27,236.47
EDDA		-
WDDA		-
Sewer Fund		31,445.66
Water Fund		21,313.48
Total To Transfer from Pooled Savings	\$	79,995.61

**CHARTER TOWNSHIP OF UNION
MEETING PAY REQUEST FORM
2018**

BOARD MEMBER: Bill Hauck

MONTH: 10-18

Date	Meeting	Time Attended		Total
		1hr or less	More than Hr	
10-25-18	I. C. R. C.		X	\$75.00

SIGNATURE: Bill Hauck **Date:** 11-14-18

1. This form is filled out by the board member monthly and turned into the Finance Director. Completed requests will be added to the consent agenda for approval at the next regular board meeting. After board approval, payment will be added to the next regular payroll process.
2. Only list those meetings that you have attended. You are required to list the amount of meeting time you were in attendance. The amount paid is subject to the time you spent during the actual meeting. 1 to 60 minutes is reimbursed at \$50. Anything greater than 60 minutes is reimbursed at \$75.
3. Attendances at all day conferences/sessions are reimbursed as one meeting at \$75.

Mount Pleasant Fire Department

**Fire Experience Report For Union Township/City of Mt. Pleasant
Period - November 12, 2018 through November 18, 2018**


Category	Code	Description	Twp	Resp	City	
Fire	100	Fire, Other				
	111	Building Fire				
	112	Fires in Structures other than a Building				
	113	Cooking Fire				
	114	Chimney or Flue Fire				
	116	Fuel Burner/Boiler Malfunction				
	130	Mobile Property Fire, Other				
	131	Passenger Vehicle Fire				
	132	Road freight or transport vehicle fire				
	136	Self-propelled Motor Home/Recreational				
	137	Camper or Recreational Vehicle (RV) Fire				
	138	Off-road vehicle of heavy equipment fire				
	140	Natural Vegetation Fire				
	143	Grass/Brush fire				
	150	Outside Rubbish Fire, other				
	151	Outside Rubbish Fire, trash or waste fire				
	154	Dumpster Fire				
	160	Special Outside Fire, Other				
	Overpressure Rupture, (No Fire)	200	Overpressure rupture, explosion, overheat			
		251	Excessive heat, scorch burns with no fire			
231		Chemical reaction rupture of process vessel				
Rescue & EMS Incident	300	Rescue, EMS incident, other				
	311	Medical Assist to EMS Crew				
	321	EMS Call excluding Veh. Accident	1		2	
	322	Motor Vehicle Acc. W/ Injuries				
	323	Motor Vehicle Acc/Pedestrian				
	324	Motor Vehicle Acc. W/no Injuries				
	331	Lock-In (If lock out use 551)				
	342	Search for Person in Water				
	352	Extrication of Victim (s) from vehicle				
	353	Remove Victim from Stalled Elevator				
	360	Water & Ice-related Rescue, Other				
	361	Swimming /recreational water area rescue				
	363	Swift Water Rescue				
	3811	Technical rescue standby				
Hazardous Condition (No Fire)	400	Hazard condition other				
	410	Combustible/Flammable Gas Condition				
	411	Gasoline or Other Flammable Spill	1			
	412	Gas Leak (natural gas or LPG)				
	413	Oil of Combustible Liquid Spill				
	420	Toxic Condition, Other				
	421	Chemical Hazard (No Spill or Leak)				
	422	Chemical Spill or Leak				

	423	Refrigeration Leak			
	424	Carbon Monoxide Incident			
	440	Electric Wiring/Equipment Problem			
	441	Heat from Short Circuit			
	442	Overheated Motor			2
	443	Breakdown of Light Ballast			
	444	Power Line Down			
	445	Arcing, shorted electrical equipment			
	451	Biological hazard, confirmed or suspected			
	461	Building or Structure Weakened or Collapsed			
	462	Aircraft Standby			
	463	Vehicle Accident, general cleanup			
	480	Attempted burning, illegal action, other			
	4441	Utility Line Down			
Service Call					
	500	Service Call - Other			
	510	Person in Distress			
	511	Lock-out			
	512	Ring or Jewelry removal			
	520	Water Problem, Other			
	521	Water Evacuation			
	522	Water of Steam Leak			
	531	Smoke or Odor Removal			1
	542	Animal Rescue			
	552	Police Matter			
	553	Public Service			
	555	Defective Elevator, No Occupants			
	561	Unauthorized Burning			
	571	Cover assignment, standby, moveup			
Good Intent Call					
	600	Good Intent Call, Other			
	611	Dispatched and Cancelled en route			1
	622	No Incident Found on Arrival			
	631	Authorized controlled burning			
	650	Steam, gas mistaken for smoke,			
	651	Smoke Scare, Odor of Smoke			
	653	Smoke from Barbecue, Tar Kettle			
	661	EMS call, party already transported			
	671	HazMat Investigation, no HazMat			
False Alarm & False Call					
	700	False Alarm, Other			
	710	Malicious, mischievous false call, other			
	715	Local Alarm System, Malicious False Alarm			
	721	Bomb Scare - No Bomb			
	730	System Malfunction			
	731	Sprinkler activation due to malfunction			
	732	Extinguishing System Activation - Malfunction			
	733	Smoke Det. Activation - Malfunction			
	734	Heat Detector Activation - Malfunction			
	735	Alarm system sounded due to malfunction			
	736	CO detector activation due to malfunction			
	740	Unintentional transmission of alarm, other		1	

	741	Sprinkler activation, no fire	1		
	743	Smoke Det. Activation - Unintentional			
	744	Detector activation, no fire			1
	745	Alarm System Act. - Unintentional	1		1
	746	Carbon Monoxide Activation, NO CO			
Severe Weather					
	812	Flood Assessment			
Special Incident Type	813	Wind Storm, Tornado/Hurricane Assessment			
	911	Citizen Complaint			
	9002	Civil Infraction Issued			
	9003	Affidavit Issued			
		Total Response for Union Twp/City	5		8
		YTD Response for Union Twp/City	307		476

 Emergency - MPFD

 Emergency - MPFD Secondary to MMR

 Non - Emergency

Mount Pleasant Fire Department

**Fire Experience Report For Union Township/City of Mt. Pleasant
Period - November 5, 2018 through November 11, 2018**


Category	Code	Description	Twp	Resp	City
Fire	100	Fire, Other			
	111	Building Fire	1	14	
	112	Fires in Structures other than a Building			
	113	Cooking Fire			
	114	Chimney or Flue Fire			
	116	Fuel Burner/Boiler Malfunction			
	130	Mobile Property Fire, Other			
	131	Passenger Vehicle Fire			
	132	Road freight or transport vehicle fire			
	136	Self-propelled Motor Home/Recreational			
	137	Camper or Recreational Vehicle (RV) Fire			
	138	Off-road vehicle of heavy equipment fire			
	140	Natural Vegetation Fire			
	143	Grass/Brush fire			
	150	Outside Rubbish Fire, other			
	151	Outside Rubbish Fire, trash or waste fire			
	154	Dumpster Fire			
	160	Special Outside Fire, Other			
Overpressure Rupture, (No Fire)	200	Overpressure rupture, explosion, overheat			
	251	Excessive heat, scorch burns with no fire			1
	231	Chemical reaction rupture of process vessel			
Rescue & EMS Incident					
	300	Rescue, EMS incident, other			
	311	Medical Assist to EMS Crew			2
	321	EMS Call excluding Veh. Accident	1	2	1
	322	Motor Vehicle Acc. W/ Injuries	1	3	1
	323	Motor Vehicle Acc/Pedestrian			
	324	Motor Vehicle Acc. W/no Injuries			
	331	Lock-In (If lock out use 551)			
	342	Search for Person in Water			
	352	Extrication of Victim (s) from vehicle			
	353	Remove Victim from Stalled Elevator			
	360	Water & Ice-related Rescue, Other			
	361	Swimming /recreational water area rescue			
	363	Swift Water Rescue			
	3811	Technical rescue standby			
Hazardous Condition (No Fire)					
	400	Hazard condition other			
	410	Combustible/Flammable Gas Condition			
	411	Gasoline or Other Flammable Spill			
	412	Gas Leak (natural gas or LPG)			
	413	Oil of Combustible Liquid Spill			
	420	Toxic Condition, Other			
	421	Chemical Hazard (No Spill or Leak)			
	422	Chemical Spill or Leak			

	423	Refrigeration Leak			
	424	Carbon Monoxide Incident			
	440	Electric Wiring/Equipment Problem			
	441	Heat from Short Circuit			
	442	Overheated Motor			1
	443	Breakdown of Light Ballast			
	444	Power Line Down			
	445	Arcing, shorted electrical equipment			
	451	Biological hazard, confirmed or suspected			
	461	Building or Structure Weakened or Collapsed			
	462	Aircraft Standby			
	463	Vehicle Accident, general cleanup			
	480	Attempted burning, illegal action, other			
	4441	Utility Line Down			
Service Call					
	500	Service Call - Other			
	510	Person in Distress			
	511	Lock-out			
	512	Ring or Jewelry removal			
	520	Water Problem, Other			
	521	Water Evacuation			
	522	Water of Steam Leak			
	531	Smoke or Odor Removal			
	542	Animal Rescue			
	552	Police Matter			
	553	Public Service			
	555	Defective Elevator, No Occupants			
	561	Unauthorized Burning			
	571	Cover assignment, standby, moveup			
Good Intent Call					
	600	Good Intent Call, Other			
	611	Dispatched and Cancelled en route			1
	622	No Incident Found on Arrival	1	2	
	631	Authorized controlled burning			
	650	Steam, gas mistaken for smoke,			
	651	Smoke Scare, Odor of Smoke			
	653	Smoke from Barbecue, Tar Kettle			
	661	EMS call, party already transported			
	671	HazMat Investigation, no HazMat			
False Alarm & False Call					
	700	False Alarm, Other			
	710	Malicious, mischievous false call, other			
	715	Local Alarm System, Malicious False Alarm			
	721	Bomb Scare - No Bomb			
	730	System Malfunction			
	731	Sprinkler activation due to malfunction			
	732	Extinguishing System Activation - Malfunction			
	733	Smoke Det. Activation - Malfunction			
	734	Heat Detector Activation - Malfunction			
	735	Alarm system sounded due to malfunction			1
	736	CO detector activation due to malfunction	1	2	
	740	Unintentional transmission of alarm, other	1	3	

	741	Sprinkler activation, no fire			
	743	Smoke Det. Activation - Unintentional			
	744	Detector activation, no fire			
	745	Alarm System Act. - Unintentional	2	4	1
	746	Carbon Monoxide Activation, NO CO			
Severe Weather					
	812	Flood Assessment			
Special Incident Type	813	Wind Storm, Tornado/Hurricane Assessment			
	911	Citizen Complaint			
	9002	Civil Infraction Issued			
	9003	Affidavit Issued			
		Total Response for Union Twp/City	8	30	9
		YTD Response for Union Twp/City	302		468

 Emergency - MPFD

 Emergency - MPFD Secondary to MMR

 Non - Emergency

Policy: 2.5.10 Cash Flow Ratio
Type: Internal
Occurrence: Monthly
Date: November 2018

Policy Wording

He or she shall not fail to maintain an adequate level of cash flow.

Manager Interpretation

Manager interprets this policy to indicate that cash availability for the major funds (not including debt retirement) should not fall below a certain threshold. The threshold amount used for the data and compliance sections of this policy is as follows:

General Fund – 4 months of budgeted expenditures for the current fiscal year

Fire Fund – 3 of the quarterly contract payments due to the City of Mt. Pleasant for fire protection services

East and West DDA Funds – 2 months of normal operational expenditures

Water and Sewer Funds – 2 months of budgeted expenses for the current fiscal year

Justification for reasonability

Cash flow for this report is defined as “liquid cash reserves held by a bank or credit union that can be accessed and utilized on an as needed basis.”

The Township Manager has determined that 4 months of cash reserves is needed for the General Fund because property taxes are collected in December, January, and February, and that accounts for 23% of the revenues for the General Fund. State Revenue Sharing (56% of GF revenues) is received semi monthly thereby giving the township an influx of cash for operations.

For the Fire Fund, 3 quarterly contract payments are required to meet the obligations of the July, October, and January payments prior to the collection of the property tax in the first quarter of each year

For the East and West DDA districts 2 months of cash reserves are needed to meet the normal operations of the East and West Districts. Project costs are not included because they are not reoccurring and will be based on the tax capture amount that will be deposited in the respective funds during the second quarter of each year.

For the Water and Sewer Funds 2 months of cash reserves are needed because 80% of the water and sewer bills are paid in the first two months of each quarter. Bills are sent in January, April, July, and October of each year.

Data used from this report is gathered from the BS&A General Ledger system – report- “Cash Summary by Account for the Charter Township of Union” and is based on the reconciled cash at the end of the previous month.

Policy 2.5.10 continued

Data

<u>Fund</u>	<u>Current cash</u>	<u>Amount required for compliance</u>	<u>Compliant?</u>
GF Total	\$ 3,639,246		
GF Unrestricted	\$ 3,639,246	\$ 619,541	Yes
Fire Fund	\$ 1,164,729		
(Fire Truck Reserve)	\$ (400,000)		
FF Unrestricted	\$ 764,729	\$ 524,250	Yes
EDDA	\$ 1,294,327		
Projects	\$ (660,000)		
EDDA Unrestricted	\$ 634,327	\$ 31,253	Yes
WDDA	\$ 1,007,574		
Projects	\$ (600,000)		
WDDA Unrestricted	\$ 407,574	\$ 53,187	Yes
Sewer Fund	\$ 3,366,212		
2011 Bond Reserve	\$ (40,000)		
2011 Bond RRI Reserve	\$ (81,640)		
2013 Bond Reserve	\$ (100,000)		
2013 Bond RRI Reserve	\$ (17,535)		
Sewer Fund Net	\$ 3,127,037	\$ 570,450	Yes
Water Fund	\$ 3,419,282	\$ 281,439	Yes

Compliance

All funds are found to be in compliance.

Charter Township of Union



To: Township Board of Trustees
From: Mark Stuhldreher, Township Manager
Subject: Policy Governance Review
Date: November 19, 2018

Policy Review: 2.8 Emergency Township Manager Succession
Type of Review: Internal
Review Interval: Annual
Review Month: November 2018

Policy Wording

In order to protect the board from sudden loss of Township Manager services, the Township Manager shall not operate without a written plan identifying no fewer than two other named executives familiar with Board and Township Manager issues and processes.

Manager Interpretation

The Township Manager interprets this policy to mean that a plan, with named individuals and defined responsibilities, is critical to continuing to achieve the organization's mission and goals as well as maintaining normal daily operations in case of an unforeseen event, such as death or disability of the Township Manager.

Justification for reasonability

The Township Manager has determined that the interpretation is reasonable based on the wording reflected in the policy itself and the general principles involved with emergency succession planning.

Data

The Township does not currently have a Board approved emergency Township Manager Succession Plan nor have there been two named individuals designated to act in the role of Township Manager in the event of the death or disability of the Township Manager.

When the Township Manager has taken extended time off or left the country, an Acting Township Manager has been named to perform the duties and responsibilities of the office.

Compliance

The Township is not in compliance with the policy.

The Township Manager will develop for Board of Trustees consideration and approval an Emergency Township Manager Succession Plan within the next six (6) months and will continue to name an Acting Township Manager when the Township Manager is out for an extended period or out of the country.



REQUEST FOR TOWNSHIP BOARD ACTION

To: Board of Trustees	DATE: November 21, 2018
FROM: Mark Stuhldreher, Township Manager	DATE FOR BOARD CONSIDERATION: 11/28/2018
ACTION REQUESTED: Consider approval of a renewal the Fire Protection Agreement with the City of Mt. Pleasant	

Current Action Emergency

Funds Budgeted: If Yes Account # Fire Fund No N/A

Finance Approval MDS

BACKGROUND INFORMATION

Union Township has been receiving fire protection services via a contractual relationship with the city of Mt. Pleasant for decades. The funding for this service has been supported by a dedicated fire millage which was renewed at the most recent election by a 70/30 favorable margin, thus highlighting the community’s support for the arrangement. The Service Agreement has demonstrated a long-term commitment by both the City and Township toward the sharing of services that has benefited both communities economically as well as from a service delivery standpoint. As important, it set the stage for the additional cooperative endeavors that have been undertaken over the years. The current Agreement, approved in January 2014, expires at the end of 2018. The recommended renewal of the Service Agreement, in the form attached, is the result of negotiations with the City which have occurred during the past year.

The Agreement continues the City providing fire protection services in two primary areas: 1) fire suppression, and 2) commercial development plan reviews as they relate to fire related items. As in previous agreements, the Township is responsible for providing one fire truck, appropriately equipped, to the fire apparatus fleet. The Agreements calls for the replacement of the truck in approximately 2033. The current Township supplied truck is being replace in 2018 and is anticipated to have a useful life of approximately 15 years.

New to the Agreement is an explicit acknowledgement that the Mt. Pleasant Fire Chief is also the Charter Township of Union Fire Chief. This additional clarity is important from an enforcement authority perspective and for liability purposes, both of which benefit the City and Township.

To enhance enforcement aspects of the Agreement, via a separate resolution to be brought to the Board in January, the Agreement now acknowledges that the Fire Chief is also the Township’s Fire Code Official. The Fire Code Official is granted explicit authorities in the International Fire Code and to properly avail the Township to these authorities, wording now existing in the Agreement acknowledging this position.

SCOPE OF SERVICES

The City will provide fire suppression services to property in the Township as well as providing fire review, inspections, and enforcement for new commercial construction projects.

JUSTIFICATION

Approval of the Agreement ensures the continuation of fire protection services at levels the citizens of the Township have come to expect. The provision of these services will facilitate and support the residential and commercial growth of the Township in an economical fashion that benefits both parties.

PROJECT IMPROVEMENTS

The following Board of Trustees goals are addressed in this review (From Policy 1.0: Global End)

- Community well-being and common good
- Prosperity through economic diversity, cultural diversity, and social diversity
- Safety
- Health
- Natural environment
- Commerce

COSTS

The Township will pay to the City annually for the provision of these services as depicted below:

2019	2020	2021	2022	2023
\$731,400	\$763,800	\$796,300	\$812,900	\$830,100
% Increase from prior year	4.43%	4.25%	2.08%	2.11%

PROJECT TIME TABLE

This Agreement will become effective January 1, 2019 and will remain in force until December 31, 2023. The parties may by mutual agreement extend this agreement for an additional five years. In the event of a mutual agreement to extend for five years, the parties will meet by April 2023 to agree upon the annual payment amounts.

RESOLUTION

Authorization is hereby given to approve the Fire Protection Agreement and authorize the Township Manager to sign all requisite documents

Resolved by _____ Seconded by _____

Date Signed: _____

- Yes:
- No:
- Absent:

FIRE PROTECTION AGREEMENT

THIS AGREEMENT, effective January 1, 2019 by and between the City of Mt. Pleasant, Michigan, a Municipal Corporation, hereinafter called the "**CITY**", and the Charter Township of Union, a Municipal Corporation, hereinafter called the "**TOWNSHIP**", both situated in Isabella County, Michigan.

WITNESSETH:

WHEREAS, **CITY** and **TOWNSHIP** have jointly provided for fire protection through an agreement expiring on December 31, 2018, with the City Fire Department providing fire protection and commercial inspection services as defined in Section 5 below to the **TOWNSHIP**, and it is mutually agreed by the parties that it is for their common interest that such service be continued to be rendered in the manner hereinafter set forth,

It is acknowledged that the Mt. Pleasant Fire Chief, by virtue of the Township's adoption of the International Fire Code, is the Charter Township of Union Fire Chief and has the powers of the Fire Chief as outlined in the International Fire Code. By virtue of the Township's adoption of Resolution _____ dated _____, the Charter Township of Union Fire Chief is also the Township's Fire Code Official.

It is further acknowledged and hereby agreed that the authority and scope of responsibility of the City of Mt. Pleasant Fire Chief and personnel of the Fire Department are limited. The authority and duties of the Fire Chief shall be limited to those set forth in the International Fire Code and any potential scope of liability shall be limited to the fullest extent permitted by law, including any limits set forth in the International Fire Code. Further, it is acknowledged that the duties described herein are being assigned to the Fire Chief in his official capacity as a government employee, as part of his job duties, such that it is intended that the Fire Chief and fire department personnel shall be entitled to governmental immunity when performing any of the duties or efforts described in the Agreement, as such duties are within the functions of government and are activities assigned for the purpose of public safety.

NOW, THEREFORE, it is mutually agreed as follows:

1. That upon a call from a location in the **TOWNSHIP**, one or more pieces of firefighting apparatus and an appropriate number of trained members of the Mt. Pleasant Fire Department shall respond to the scene of the **TOWNSHIP** fire or emergency.

2. If while fighting a fire in the **TOWNSHIP** the **CITY** receives a call to attend a fire within the city limits or township other than Union, or if while fighting a fire in the **CITY** or a township other than Union, an alarm comes in from the **TOWNSHIP**, the Chief of the City Fire Department shall have full authority in his discretion to respond to the second alarm or fire call with such fire apparatus and personnel as in his opinion may be spared therefore. The **CITY** guarantees that response will be made to every fire alarm or emergency in Union Township either by the Mt. Pleasant Fire Department or by a neighboring fire department with whom the **CITY** maintains a mutual aid agreement.

It is intended by this Agreement that the **CITY** and its personnel, including but not limited to the Fire Chief, fire department personnel/volunteers and the **CITY** itself, shall be entitled to the fullest extent of immunity from liability permitted by law, and it is further intended that in no event shall the **CITY** be liable to the **TOWNSHIP** or any other property owner in the **TOWNSHIP** for damages or loss to property for failure to furnish such fire protection services, nor does the **CITY** or its personnel undertake or agree to be liable for such.

3. The **TOWNSHIP** fire truck is being replaced in 2018. It is expected that a new truck with appropriate equipment replacement consistent with the new truck will be needed in approximately 2033 or at such time as mutually agreed to by the **TOWNSHIP** and the **CITY**, with fire apparatus of a design and specification mutually approved by both parties. The **TOWNSHIP** apparatus will be stored, housed, serviced, repaired, and maintained by the **CITY** without cost to the **TOWNSHIP**. Ownership shall be retained by the **TOWNSHIP**.
4. The **CITY** shall insure the **TOWNSHIP** apparatus in like manner with similar equipment owned by the **CITY** with insurance which shall be effective whenever said apparatus is being used or driven in the performance of duties of the City Fire Department.
5. The **CITY** will also provide fire review, inspections, and enforcement for new commercial construction projects. This review will consist of: site plan review; submittal of fire protection system plans for third party review and approval; rough in inspections for fire protection systems (sprinkler system inspections, hydrostatic test of the sprinkler system, fire alarms systems, kitchen hood suppressions systems,

etc.); witnessing of water flow tests; fire protection system portion of final building inspection; and Firefighter Right to Know inspections. As set forth above in the limitations on liability, which are incorporated herein, the parties agree that the **CITY** and its personnel shall be entitled to immunity from liability to the fullest extent permitted by law for conducting these governmental functions.

6. The **TOWNSHIP** shall pay the **CITY** annually for fire protection and new commercial construction review services. The amount is to be in accordance with the following amounts:

2019 \$731,400

2020 \$763,800

2021 \$796,300

2022 \$812,900

2023 \$830,100

One-quarter of the above amount shall be paid to the **CITY** before the first day of April, July, October, and January during the term of this Agreement.

Interest at the rate of 9 percent per annum shall be added to any payment not received by the **CITY** by the date due.

7. This Agreement shall remain in force until December 31, 2023, unless amended by mutual agreement, or as otherwise set forth herein. The parties may by mutual agreement extend this agreement for an additional five years. In the event of a mutual agreement to extend for five years, the parties will meet by April 2023 to agree upon the annual payment amounts.

Notwithstanding any other provision, either party hereto may terminate this Agreement at any time by giving the opposite party written notice of its intention to do so at least eighteen (18) months prior to the time such party intends such termination to become effective.

8. The **CITY** shall provide to the **TOWNSHIP** Manager its annual proposed and

subsequent adopted Fire budget at or prior to the time the proposed and subsequent adopted budget is delivered to City Commissioners for their review and any amended budgets throughout the year.

9. The **CITY** shall provide the **TOWNSHIP** Manager a monthly report via e-mail of all emergency runs in the **TOWNSHIP** and the number of staff responding to the emergency run. The **CITY** shall provide to the **TOWNSHIP** an annual report of the Mt. Pleasant Fire Department if requested by the **TOWNSHIP** Manager. If the **TOWNSHIP** should want additional detail including response activity and financial reports, it will be provided upon request.

10. If the **CITY** decides to implement false alarm fees, first responder fees, or other such fees for service during the term of the agreement, the **TOWNSHIP** will also consider implementation of such fees payable to the **CITY**.

DATED: _____,2018

In the presence of:

CITY OF MT. PLEASANT

Witness

Allison Quast-Lents, Mayor

Witness

Jeremy Howard, City Clerk

DATED: _____,2018

In the presence of:

CHARTER TOWNSHIP OF UNION

Witness

Ben Gunning, Supervisor

Witness

Lisa Cody, Clerk

To: Mark Stuhldreher, Township Manager

DATE: 11/20/2018

FROM: Peter Gallinat, Township Planner

DATE FOR BOARD CONSIDERATION: 11/28/2018

ACTION REQUESTED: Consider approval of SUP 2018-05, a Park and Sell operation at 5450 S. Mission Rd. for the retail sale of new or used trucks, boats, farm equipment, mobile homes, travel trailers, and motor homes on the condition that a final site plan be approved by the Township Planning Commission.

Current Action

Emergency _____

Funds Budgeted: If Yes _____ Account # _____ No _____ N/A X

Finance Approval _____

BACKGROUND INFORMATION

In September of 2018 the Planning Commission held a public hearing for SUP 2018-05: A Park and Sell operation. The retail sale of new or used cars, trucks, boats, farm equipment, mobile homes, travel trailers, and motor homes is allowed in a B-4 district as a Special Land Use. Due to the absence of the owner the Planning Commission tabled the item until their October meeting. Following the September meeting a violation letter was sent to the applicant regarding grading of property before approval was given. Applicant ceased any further activity on the parcel.

In May of 2017 the Township Board approved a Special Land Use application for the sale of used cars and light trucks at 5598 S. Mission Rd. This permit was limited to the sale of used cars and light trucks only. At the time and still to this day the applicant for that operates an autobody shop. The owner desired to sell cars which would be purchased at an auction, refurbished at their shop and then sold on site.

On October 16, 2018 the Planning Commission heard from the applicant and carefully deliberated the application. The Planning Commission recommended approval of SUP 2018-05 on the condition that a final site plan is approved by the Planning Commission.

SCOPE OF SERVICES

N/A

JUSTIFICATION

The Township Planning Commission recommended approval of SUP 2018-05 on the condition that site plan approval is obtained

PROJECT IMPROVEMENTS

The following Board of Trustees goal is addressed with this request.

1. Commerce

COSTS

N/A

PROJECT TIME TABLE

N/A

RESOLUTION

It is further resolved that Special Land Use Application 2018-05 for a Park and Sell Operation is approved with the following if any conditions listed below:

- A final site plan is approved by the Township Planning Commission
-
-

Resolved by _____ Seconded by _____

Yes:
No:
Absent:

RECEIVED
AUG 20 2018
BY: 3

APPLICATION FOR A SPECIAL USE PERMIT

I (we) MAK Enterprises LLC, MIKE KLUMPP OWNERS OF PROPERTY AT
5450 S. Mission Rd. Mt. Pleasant MI 48858 LEGAL DESCRIPTION AS FOLLOWS:

14-034-20-005-00

Respectfully request that a determination be made by the Township Board on the following request:

- I. Special Use For Park and Sell
- II. Junk Yard Permit

Note: Use one of the sections below as appropriate. If space provided is inadequate, use a separate sheet.

I. Special Use Permit is requested for Park and Sell
parking lot.

Give reason why you feel permit should be granted: We believe the surrounding community would benefit to have the option to use the lot at a small fee to park and sell vehicles or farm equipment.

II. Junk Yard Permit requirements are:

Location of property to be used _____

Zoning of the area involved is _____

Zoning of the abutting areas _____

Fees \$350.00 Signature of Applicant [Signature]

Date 8/14/18

PROPOSED SPECIAL USE FOR PARK & SELL IN B-4 ZONING

5450 SOUTH MISSION ROAD

CMS & D
SURVEYING / ENGINEERING
510 W. PICKARD STREET - SUITE C
MT. PLEASANT, MICHIGAN 48858
PHONE: (989) 775-0756
FAX: (989) 775-5012
EMAIL: info@cms-d.com



COVER SHEET
KLUMPP MANAGEMENT LLC
PART OF THE SOUTHEAST 1/4 OF THE NORTHEAST 1/4
SECTION 34, T.14 N.- R.04 W., UNION TOWNSHIP
ISABELLA COUNTY, MICHIGAN



PART OF THE NORTHEAST 1/4, SECTION 34, T14N-R4W,
UNION TOWNSHIP, ISABELLA COUNTY, MICHIGAN
LOCATION MAP
NOT TO SCALE

B-4 ZONE	
MINIMUM FRONT YARD SETBACK	50 FT. (A)
MINIMUM SIDE YARD SETBACK	20 FT. (B)
MINIMUM REAR YARD SETBACK	25 FT. (B)
MINIMUM LOT FRONTAGE	80 FT.
MINIMUM LOT AREA (50 FT)	12,000 SQ. FT.
MAXIMUM BUILDING HEIGHT	35 FT.
MAXIMUM LOT COVERAGE (%)	30%

- A** OFF-STREET PARKING SHALL BE PERMITTED TO OCCUPY A PORTION OF THE REQUIRED FRONT YARD PROVIDED THAT THERE SHALL BE MAINTAINED A MINIMUM UNOBSTRUCTED AND LANDSCAPED SETBACK OF TEN (10) FEET BETWEEN THE NEAREST POINT OF THE OFF-STREET PARKING AREAS, EXCLUSIVE OF ACCESS DRIVEWAYS AND THE NEAREST RIGHT-OF-WAY LINE AS INDICATED ON THE MAJOR THOROUGHFARE PLAN
- B** A LOT IN THE B-5 DISTRICT WILL PROVIDE A SIDE AND REAR YARD OF AT LEAST FORTY (40) FEET WHEN ABUTTING A RESIDENTIAL DISTRICT.

MISS DIG:
FOR PROTECTION OF UNDERGROUND UTILITIES, THE CONTRACTOR SHALL CALL "MISS DIG" 1-800-482-7171 A MINIMUM OF 3 WORKING DAYS PRIOR TO ANY EXCAVATION. ALL "MISS DIG" PARTICIPATING MEMBERS WILL BE APPROPRIATELY NOTIFIED. THIS DOES NOT RELIEVE THE CONTRACTOR OF THE RESPONSIBILITY OF NOTIFYING UTILITY OWNERS WHO MAY NOT BE A PART OF THE "MISS DIG" ALERT SYSTEM.

UTILITY NOTE:
THE UTILITY LOCATIONS AS HEREON SHOWN ARE BASED ON FIELD OBSERVATIONS AND A CAREFUL REVIEW OF MUNICIPAL AND UTILITY COMPANY RECORDS. HOWEVER, IT IS NOT POSSIBLE TO DETERMINE THE PRECISE LOCATION AND DEPTH OF UNDERGROUND UTILITIES WITHOUT EXCAVATION. THEREFORE, WE CANNOT GUARANTEE THE ACCURACY OR COMPLETENESS OF THE BURIED UTILITY INFORMATION HEREON SHOWN. THE CONTRACTOR SHALL CALL "MISS DIG" (1-800-282-7171) PRIOR TO ANY EXCAVATION. THE CONTRACTOR IS RESPONSIBLE FOR VERIFYING THESE UTILITY LOCATIONS PRIOR TO CONSTRUCTION AND SHALL MAKE EVERY EFFORT TO PROTECT AND OR RELOCATE THEM AS REQUIRED. THE CONTRACTOR SHALL NOTIFY THE ENGINEER/SURVEYOR AS SOON AS POSSIBLE IN THE EVENT A DISCREPANCY IS FOUND. UNDERGROUND SERVICE LEADS FOR GAS, ELECTRIC, TELEPHONE AND CABLE MAY BE ACROSS PROPERTY, NO INFORMATION AVAILABLE PLEASE CALL MISS DIG.

LEGEND

SYMBOLS

□ BOLLARD	□ GAS RISER	⊙ SOIL BORING
▣ CATCH BASIN (CURB INLET)	— GUY ANCHOR	⊙ STORM SEWER MANHOLE
⊙ CATCH BASIN (ROUND)	⊙ HYDRANT - EXISTING	⊙ TELEPHONE RISER
⊙ CATCH BASIN (SQUARE)	⊙ HYDRANT - PROPOSED	● TREE - CONIFEROUS
⊙ CLEAN OUT	⊙ LIGHT POLE	● TREE - DECIDUOUS
→ DRAINAGE FLOW	□ MAILBOX	⊙ UTILITY POLE
⊙ ELECTRICAL BOX	⊙ MONITORING WELL	⊙ WATER MAIN VALVE
⊙ FOUND CONC. MONUMENT	⊙ SANITARY SEWER MANHOLE	⊙ WATER SHUT-OFF
⊙ FOUND IRON	⊙ SET IRON	⊙ WATER WELL
⊙ GAS MAIN VALVE	— SIGN	□ WOOD STAKE

LINETYPES		HATCH PATTERNS	
— 0.5" —	BURIED ELECTRICAL CABLE	[Hatch]	ASPHALT - EXISTING
— 0.5" —	BURIED TELEPHONE CABLE	[Hatch]	ASPHALT - PROPOSED
— 0.5" —	CENTERLINE OF DITCH	[Hatch]	CONCRETE
— 0.5" —	FORCE MAIN	[Hatch]	GRAVEL
— 0.5" —	GAS MAIN	[Hatch]	LANDSCAPING
— 0.5" —	ROAD CENTERLINE	[Hatch]	RIP-RAP
— 0.5" —	SANITARY SEWER		
— 0.5" —	STORM SEWER		
— 0.5" —	TOE OF SLOPE		
— 0.5" —	TOP OF BANK		
— 0.5" —	UTILITIES - OVERHEAD		
— 0.5" —	UTILITIES - UNDERGROUND		
— 0.5" —	WATER MAIN		

OVERALL PARCEL DESCRIPTION PROVIDED:

PARCEL NUMBER 14-034-20-005-00
THE SOUTH 40 RODS (660 FEET) OF THE EAST 32 RODS (528 FEET) OF THE SOUTHEAST 1/4 OF THE NORTHEAST 1/4 OF SECTION 34, T.14 N.- R.04 W., UNION TOWNSHIP, ISABELLA COUNTY, MICHIGAN, EXCEPT THE SOUTH 92 FEET OF THE EAST 200 FEET THEREOF, CONTAINING ± 7.5 ACRES OF LAND AND SUBJECT TO AND TOGETHER WITH ANY EASMENTS AND/OR RESTRICTIONS OF RECORD.

PROPOSED SPECIAL USE AREA (CONTAINING ±2.1 ACRES)
THE NORTH 175 FEET OF THE FOLLOWING DESCRIBED PARCEL:

PARCEL NUMBER 14-034-20-005-00
THE SOUTH 40 RODS (660 FEET) OF THE EAST 32 RODS (528 FEET) OF THE SOUTHEAST 1/4 OF THE NORTHEAST 1/4 OF SECTION 34, T.14 N.- R.04 W., UNION TOWNSHIP, ISABELLA COUNTY, MICHIGAN, EXCEPT THE SOUTH 92 FEET OF THE EAST 200 FEET THEREOF, CONTAINING ± 7.5 ACRES OF LAND AND SUBJECT TO AND TOGETHER WITH ANY EASMENTS AND/OR RESTRICTIONS OF RECORD.

SHEET INDEX	
1	COVER SHEET
2	PRELIMINARY SITE PLAN

SITE: PARCEL # 14-034-20-005-00 (±7.5 ACRES)
±2000 FEET SOUTH OF DEERFIELD ROAD ON WEST SIDE OF MISSION ROAD, MT. PLEASANT, MI 48858

CLIENT: KLUMPP MANAGEMENT LLC
1955 EAST WALTON ROAD
SHEPHERD, MICHIGAN 48883
PHONE: (989) 621-3577

CONSULTANT: CENTRAL MICHIGAN SURVEYING & DEVELOPMENT CO., INC.
510 W. PICKARD STREET - SUITE C
MT. PLEASANT, MI 48858
CONTACT PERSON: TIMOTHY E BEBEE
PHONE: (989) 775-0756
FAX: (989) 775-5012
EMAIL: info@cms-d.com

CHARTER COMMUNICATIONS
915 E. BROOMFIELD ROAD
MT. PLEASANT, MI 48858
(989) 621-4932
RANDY BUNKER
rbunker@chartercom.com

CONSUMERS ENERGY
1325 WRIGHT AVENUE
ALMA, MI 48801
(989) 486-4282
KIM STUDD
kimberly.studd@cmsenergy.com

FRONTIER
345 PINE STREET
ALMA, MI 48801
(989) 463-0392
MARK A. MARSHALL
Mark.Marshall@tr.com

DTE ENERGY
4420 44TH ST., S.E., SUITE B
KENTWOOD, MI 49512
(616) 954-4823
MARY JO MCKERSE
mckersj@mteenergy.com

MT. PLEASANT FIRE DEPARTMENT
804 EAST HIGH STREET
MT. PLEASANT, MI 48858
(989) 779-5100 EXT 5122
SGT. RANDY KEELER
rkeeler@mt-pleasant.org

CHARTER TOWNSHIP OF UNION
PUBLIC WATER/PUBLIC SEWER
2010 N. LINCOLN ROAD
MT. PLEASANT, MI 48858
(989) 772-4600 EXT 24
KIM SMITH
kim.smith@uniontownshipmi.com

CHARTER TOWNSHIP OF UNION
PLANNING & ZONING
2010 NORTH LINCOLN ROAD
MT. PLEASANT, MI 48858
(989) 772-4600 EXT 241
PETER GALLINAT
pgallinat@uniontownshipmi.com

DRAIN COMMISSIONERS OFFICE
ISABELLA COUNTY BUILDING
200 NORTH MAIN STREET ROOM 140
MT. PLEASANT, MI 48857
(989) 772-0911
ROBERT WILLOUGHBY
drain@isabelcounty.org

ISABELLA COUNTY ROAD COMMISSION
2261 EAST REMUS ROAD
MT. PLEASANT, MI 48858
(989) 773-7131 EXT 115
PATRICK GAFFNEY
P.Gaffney@isabelroads.com

REVISIONS:
SUBMITTALS:
SUBMITTAL TO UNION TWP. PLANNING COM TO 10-30-18
JOB NUMBER: 1810-11B
DRAWN BY: TELB
DESIGNED BY: TELB
CHECKED BY: TELB
SCALE: 1" = 40'
SHEET NUMBER: 1 of 2



CMS & D
 SURVEYING / ENGINEERING
 510 W. POKOARD STREET SUITE C
 MT. PLEASANT, MICHIGAN 48858
 TEL: (810) 775-0750
 FAX: (810) 775-5017
 EMAIL: info@cms-d.com



PRELIMINARY SITE PLAN
 KLUMPP MANAGEMENT LLC
 PART OF THE SOUTHEAST 1/4 OF THE NORTHEAST 1/4
 SECTION 34, T14 N - R04 W, UNION TOWNSHIP
 ISABELLA COUNTY, MICHIGAN

REVISIONS

SUBMITTALS
SUBMITTAL TO UNION TWP PLANNING COM 10-20-18

JOB NUMBER: 1810-118
DRAWN BY: TELB
DESIGNED BY: TELB
CHECKED BY: TELB

SCALE: 1" = 40'
SHEET NUMBER: 2 OF 2



REQUEST FOR TOWNSHIP BOARD ACTION

To: Board of Trustees **DATE:** November 16, 2018
FROM: Mark Stuhldreher, Township Manager **DATE FOR BOARD CONSIDERATION:** 11/28/2018
ACTION REQUESTED: Approval to schedule the FY 2019 Budget Adoption Public Hearing for Wednesday, December 12, 2018 and to notice same in the Morning Sun as required by statute.

Current Action X Emergency
 Funds Budgeted: If Yes X Account #: 101-191-900.000 N/A
 Finance Approval MDS

BACKGROUND INFORMATION

Prior to adoption of the annual appropriation resolution, a public hearing must be held to provide an opportunity for the community to comment on the proposed budget. This public hearing also serves as the "truth in taxation" notice.

The notice that will appear in the paper will read as follows:

*"The Charter Township of Union Board of Trustees will hold a public hearing on the proposed budget for the fiscal year 2019 at the Township Hall located at 2010 S. Lincoln Rd., Mt. Pleasant, MI on December 12, 2018 at 7:00pm. **The property tax millage rate proposed to be levied to support the proposed budget will be a subject of this hearing.** A copy of the budget is available for public inspection at the Township Hall located at 2010 S. Lincoln Rd., Mt. Pleasant, MI 48858."*

This notice will be published in the Sunday, December 2, 2018 edition of the Morning Sun as required by state statute.

SCOPE OF SERVICES

Publish a Public Notice in the Morning Sun regarding the scheduled Public Hearing to provide an opportunity to receive public comment on the proposed FY 2019 budget and to schedule the associated public hearing.

JUSTIFICATION

Scheduling, noticing and holding a public hearing prior to adoption of the annual appropriations resolution is required by statutes.

PROJECT IMPROVEMENTS

The following Board of Trustees goals are addressed by approving these Agreements (From Policy 1.0: Global Ends)

- Community well-being and common good
- Prosperity through economic diversity, cultural diversity , and social diversity
- Safety

- Health
- Natural environment
- Commerce

COSTS

The cost to publish the Public Notice in the Morning Sun is approximately \$300.00.

PROJECT TIME TABLE

The Public Hearing notice is scheduled to appear in the Morning Sun on Sunday, December 2, 2018 and the Public Hearing is scheduled for December 12, 2018.

RESOLUTION

It is hereby resolved that the FY 2018 Budget adoption public hearing will be held on Wednesday, December 12, 2018 at 7:00 pm at the Township Hall and that the administration is authorized to publish the notice in the Morning Sun as required by state statute.

Resolved by _____ Seconded by _____

- Yes:
- No:
- Absent:



REQUEST FOR TOWNSHIP BOARD ACTION

To: Board of Trustees **DATE:** November 16, 2018
FROM: Mark Stuhldreher, Township Manager **DATE FOR BOARD CONSIDERATION:** 11/28/2018
ACTION REQUESTED: Consider approval of the proposed Board of Trustee meeting schedule for the 2019 calendar year in accordance with the Open Meetings Act.

Current Action Emergency

Funds Budgeted: If Yes Account #: _____ N/A:

Finance Approval _____ *MDS* _____

BACKGROUND INFORMATION

The Open Meetings Act requires the Board of Trustees schedule and post the annual meeting schedule prior to the start of the calendar year.

SCOPE OF SERVICES

To set the 2019 Board of Trustees business meeting schedule.

JUSTIFICATION

Scheduling and noticing the annual meeting schedule alerts the citizens when Board meeting will be held. Additionally, adopting and posting the meeting schedule is required as part of the Open Meetings Act.

PROJECT IMPROVEMENTS

The following Board of Trustees goals are addressed by approving these Agreements (From Policy 1.0: Global Ends)

- Community well-being and common good
- Prosperity through economic diversity, cultural diversity , and social diversity
- Safety
- Health
- Natural environment
- Commerce

COSTS

Not applicable

PROJECT TIME TABLE

Not applicable

RESOLUTION

RESOLVED that the regular Board of Trustee meeting dates for the 2019 calendar year through December 31, 2019, scheduled for 7:00 p.m., on the second and fourth Wednesday of each month (except as noted in the schedule) at Union Township Hall located at 2010 S. Lincoln Road, Union Township, Michigan, are hereby established in accordance with the Open Meetings Act, being MCL15.261, et, Seq., and whereas these meetings are conducted and open to the public as per the attached schedule.

Resolved by _____ Seconded by _____

Yes:
No:
Absent:

CHARTER TOWNSHIP OF UNION

Scheduled Meetings for 2019



BOARD OF TRUSTEES: *(Second and Fourth Wednesday of each Month)*

January 9	May 8	September 11
January 23	May 22	September 25
February 13	June 12	October 9
February 27	June 26	October 23
March 13	July 10	November 13
March 27	July 24	November 26 (Tuesday)
April 10	August 14	December 18
April 24	August 28	

ZONING BOARD OF APPEALS: *(First Wednesday of each Month)*

January 2	April 3	July 3	October 2
February 6	May 1	August 7	November 6
March 5	June 5	September 4	December 4

PLANNING COMMISSION: *(Third Tuesday of each Month)*

January 15	April 16	July 16	October 15
February 19	May 21	August 20	November 19
March 19	June 18	September 17	December 17

JOINT MEETING DATE: *(Board of Trustees, ZBA, Planning Commission, EDA, and Sustainability Committee)*

August 27 7:00pm

EDA *(Third Tuesday of each Month)* All meetings begin at 5:15p.m.

January 15	April 16	July 16	October 15
February 19	May 21	August 20	November 19
March 19	June 18	September 17	December 17

SUSTAINABILITY *(Second Tuesday of the Month, Meets Quarterly)* All meetings begin at 4:00p.m.

January 8	April 9	July 9	October 8
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All of the above meetings are to be held at the Union Township Hall, 2010 S. Lincoln Road. All meetings except for the Board of Review, EDA, and Sustainability Committee begin at 7:00 p.m. Minutes and Agendas may be obtained at the Township Hall, during regular business hours. Phone 989-772-4600.

the land division applied for within 30 days after receipt of the application package conforming to this Ordinance's requirements, and the assessor shall promptly notify the applicant of the decisions and the reasons for any denial. These two officials shall approve or disapprove the proposed division within 45 days after the application has been filed. The Township assessor shall promptly notify the applicant of the decision and reason for denial if denied. If the application package does not conform to this Ordinance[s] requirements and the State Land Division Act, the assessor shall return the same to the applicant for completion and refile in accordance with this Ordinance and the State Land Division Act.

- B. Any person or entity aggrieved by the decision of the Township Board assessor and zoning official may, within 30 days of said decision appeal the decision to the Zoning Board of Appeals which shall consider and resolve such appeal by a majority vote of said Board at its next regular meeting or session affording sufficient time for a 20 day written notice to the applicant (and appellant where other than the applicant) of the time and date of said meeting and appellate hearing.
- C. A decision approving a land division is effective for 60 days, after which it shall be considered revoked unless within such period a document is recorded with the County Register of Deeds office and a recorded copy is filed with the Township Assessor accomplishing the approved land division or transfer.
- D. The assessor shall maintain an official record of all approved and accomplished land divisions or transfers.

SCOPE OF SERVICES

Ordinance 2018-06 would amend section 6 of the current Township Land Division Ordinance 1997-8. The amendment does not change the process for any entity aggrieved by the decision to appeal the decision or change standards by which the application is approved/disapproved. The amendment removes the Township Board approval so to allow for a quicker and efficient decision of the application.

JUSTIFICATION

Michigan State Land Division ACT, Act 288 of 1967 amended through March 31st, 1997. Section 560.109 states "A municipality shall approve or disapprove a proposed division within 45 days after the filing of a complete application for the proposed division with the assessor or other municipally designated official." State Law does not require that the legislative body approve/disapprove land division applications.

At a regular meeting the Township Board held a first reading for Ordinance 2018-06. After deliberation the Board chose to notice a public hearing for the adoption of Ordinance 2018-06 on November 28, 2018.

PROJECT IMPROVEMENTS

The following Board of Trustees goal is addressed with this request.

- 1. Community well-being and common good
- 2. Commerce

COSTS

N/A

PROJECT TIME TABLE

This is done in a three-step process. The First step is to introduce the Ordinance at a board meeting for a first reading. At this first meeting the board votes to publish a public hearing on the adoption of said Ordinance. The second step is to hold that public hearing for the adoption of the Ordinance at the next Township board meeting. At the next Township board meeting the board votes to adopt the Ordinance and publish a notice of the adoption. The publishing of a notice of adoption is the third and final step of the Ordinance process for the Township Board. The Ordinance shall become effective seven (7) days after publication of adoption.

RESOLUTION

It is further resolved that Ordinance 2018-06 was adopted on November 28, 2018. The Ordinance shall become effected seven (7) days after publication of its adoption on December 1, 2018.

Resolved by _____ Seconded by _____

- Yes:
- No:
- Absent:

**NOTICE of Adoption: Charter Township of Union, Isabella County,
Michigan
ORDINANCE # 2018-06**

SUMMARY: An Ordinance to amend Ordinance 1997-08, An Ordinance to regulate partitioning or division of parcels or tracts of land, enacted pursuant but not limited to Michigan Public Act 288 of 1967, as amended, and Act 246 of 1945, as amended, being the Township General Ordinance statute; to provide a procedure therefore; to repeal any ordinance or provision thereof in conflict herewith; and to prescribe penalties and enforcement remedies for the violation of this ordinance.

The Charter Township of Union, Isabella County, Michigan, hereby ordains:

SECTION III – Definitions

SECTION IV. – Prior approval requirement for land divisions

SECTION V- Application for land division approval

SECTION VI - Procedure for review of applications for land division approval.

SECTION XII – Effective Date

This Ordinance shall be effective seven (7) days after following its publication in a local newspaper of general circulation after adoption.

This proposed Ordinance for the Charter Township of Union was presented for public hearing and adopted by the Union Township Board of Trustees, at a regular meeting on November 28, 2018 at 7:00 p.m. at the Union Township Hall, 2010 S. Lincoln Rd., Mount Pleasant, Michigan. Comments concerning this Ordinance may be made in writing or in person to the Township Board at this address. A true copy of this Ordinance may be obtained or inspected on the township's website,

<http://www.uniontownshipmi.com/BoardsandCommissions/PublicNotices.aspx>

Lisa Cody, Township Clerk

Ben Gunning, Supervisor

Morning Sun:

*Please publish in a display ad in 8 pt. type, on Sunday 12/01/18
Please send one affidavit of publication.*

To: Mark Stuhldreher Township Manager	DATE: 11/18/2018
FROM: Peter Gallinat Township Planner	DATE FOR BOARD CONSIDERATION: 11/18/2018
ACTION REQUESTED: Following a public hearing vote to adopt Rezoning Ordinance 2018-08 along with publishing notice of adoption in newspaper. (By roll call vote)	

Current Action Emergency _____

Funds Budgeted: If Yes _____ Account # _____ No _____ N/A X _____

Finance Approval _____

BACKGROUND INFORMATION

Currently there is an existing one family dwelling with a detached accessory building located at 4080 S. Whiteville Rd. zoned AG (Agricultural). The applicant desires to rezone the northern portion of the parcel to R-2A (One and Two Family Low Density Residential District). The southern portion would contain the existing one family dwelling and accessory building and would remain zoned AG. The current use of the parcel is residential. If rezoned the parcel would be split into (2) two separate parcels. The intended use of both would be residential. Currently to the north abutting the parcel is a sub division zoned R-2A. The parcel to the south is zoned AG.

The Charter Township of Union Planning Commission held a public hearing for the rezoning request on October 16, 2018. After receiving input from the applicant and public the Planning Commission carefully reviewed the request. The Planning Commission voted to recommend approval of the rezone application to the Board of Trustees. The Planning Commission acknowledged that the Future Land Use map of the Township Master Plan has the location listed as rural preservation. However, the Commission felt this rezone is a natural extension of the existing R-2A zone and will not cause leap frog development.

The Township Board introduced Rezoning Ordinance 2018-08 at a regular meeting on November 14, 2018. After careful deliberation the Board chose to follow the recommendation of the Planning Commission. The Township Board voted to hold a public hearing for the adoption of Rezoning Ordinance 2018-08 on November 28-2018.

SCOPE OF SERVICES

N/A

JUSTIFICATION

The rezoning request has been reviewed by the Township Planning Commission. The County Planning Commission reviewed the request on November 8, 2018 with no comment given. The Township Board voted to hold a public hearing for the adoption of Ordinance 2018-08 at the November 14, 2018 regular Township meeting.

PROJECT IMPROVEMENTS

The following Board of Trustees goal is addressed with this request.

1. Community well-being and common good.

COSTS
N/A

PROJECT TIME TABLE

This is done in a 3-step process. The First step is to introduce the Ordinance at a board meeting to hold a 1st reading. At this first meeting the board votes to publish for a public hearing on the adoption of said Ordinance. The second step is to hold that public hearing for the adoption of the Ordinance at the next Township board meeting. At the next Township board meeting the board votes to adopt the Ordinance and publish a notice of the adoption. The publishing of a notice of adoption is the third and final step of the Ordinance process for the Township Board.

RESOLUTION

It is further resolved that the Board of Trustees adopted Ordinance 2018-08 on November 28, 2018. The Ordinance shall become effective seven (7) days after the notice of adoption is published on December 1, 2018.

Resolved by _____ Seconded by _____

Yes:
No:
Absent:

**NOTICE of Adoption: Charter Township of Union, Isabella
County, Michigan
ORDINANCE # 2018-08
Rezoning**

SUMMARY: An Ordinance to amend the Zoning Map of the Charter Township of Union Zoning Ordinance, being Ordinance 1991-5, as amended, to rezone 1.09 Acres of property located at 4080 S. Whiteville Rd. PID 14-030-20-001-00 in Section 30, T14N-R4W, Union Township, Isabella County, State of Michigan from AG (Agricultural) to R-2A (One and Two Family Low Density Residential District)

The Charter Township of Union, Isabella County, Michigan, hereby ordains:

SECTION 1 – Amendment. The Zoning Map of the Charter Township of Union, the map being incorporated by reference in the Zoning Ordinance for the Charter Township of Union pursuant to Section 2.2, shall be amended so 1.09 acres of the property located at 4080 S. Whiteville road PID 14-030-20-001-00, in Section 30, T14N-R4W, Union Township, Isabella County, State of Michigan, shall be rezoned to the R-2A (One and Two Family, Low Density Residential District).

SECTION II. – Title. This Ordinance shall be known and cited as the Charter Township of Union Ordinance Number 2018-08, amending the Zoning Map of the Charter Township of Union Zoning Ordinance, being Ordinance 1991-5, as amended.

SECTION III- Severability. The provisions, sections, sentences and phrases of this Ordinance are declared to be severable and if any such portion is declared unconstitutional or invalid for any reason by a court of competent jurisdiction, such finding shall in no way affect or invalidate the remainder of this Ordinance.

SECTION IV – Effective Date. This Ordinance will take effect seven (7) days after publication.

This proposed Ordinance for the Charter Township of Union was adopted by the Union Township Board of Trustees, at a regular meeting on November 28, 2018 at 7:00 p.m. at the Union Township Hall, 2010 S. Lincoln Rd., Mount Pleasant, Michigan. Comments concerning this Ordinance may be made in writing or in person to the Township Board at this address. A true copy of this Ordinance may be obtained or inspected on the township’s website, <http://www.uniontownshipmi.com/BoardsandCommissions/PublicNotices.aspx>

Lisa Cody, Township Clerk

Ben Gunning, Supervisor

***Morning Sun:** Please publish in a display ad in 8 pt. type, on Saturday 12/1/2018
Please send one affidavit of publication.*



COMMUNITY DEVELOPMENT
200 North Main, Mt. Pleasant, MI 48858

Phone: (989) 773-4061
Fax: (989) 775-6681

November 14, 2018

Peter Gallinat
Union Township Zoning Administrator
2010 S Lincoln
MT Pleasant, MI 48858

RE: Union Township Map Amendments

Mr. Gallinat,

Please be advised that the Isabella County Planning Commission reviewed the map amendment relating to parcels of land, reference REZ 2018-04 and 2018-05. The consensus of the Planning Commission was that there were no comments on these rezoning requests. Attached is the excerpt of the unapproved minutes of the meeting related to the reviews.

If you have any questions, please don't hesitate to contact me.

Sincerely,

Ray Johnson
Planner/Zoning Administrator

Use Map designates these properties as Rural Buffer.

The properties to the north, south, and east are currently zoned R2-A, the property to the West is currently zoned Agricultural (AG).

Mr. Nieporte stated that staff would forward a letter to Union Township that the commission had reviewed the request and had no comments.

b) McGurik Mini Storage Inc. REZ 2018-05

The community development office received a map amendment for review from Union Township. The Union Township planning commission voted at their October 16, 2018 meeting to recommend The Union Township board the re-zoning request be approved. The request was submitted to re-zone a parcel on the corner of W. Broomfield Rd. and S. Whiteville Rd. from Agricultural (AG) to One and Two Family Low Density Residential (R-2A). The Union Township Future Land Use Map designates these properties as Rural Preservation.

The proposed map amendment is represented by the hashed are in the attached map. The property to the north is currently zoned One and Two Family Low Density Residential (R2-A), the properties to the south, east and west are currently zoned Agricultural (AG)

Mr. Nieporte stated that staff would forward a letter to Union Township that the commission had reviewed the request and had no comments.

PUBLIC COMMENT - None

STAFF COMMENTS - None

PLANNING COMMISSIONER'S COMMENTS

Mr. Horton ask staff to inquire with Coe Township why the lights are not on the installed turbines even though they are not operational.

Mr. Nieporte stated he will inquire and report back.

Mr. Horton asked the passing of Proposal 1 and if this is an opt-in/opt-out issue.

Mr. Nieporte stated he will communicate to the attorney to have that conversation.

Mr. Rogers stated that a post on Facebook by Apex showing locations of proposed turbines and heights was brought to his attention.

Mr. Nieporte informed the commission that there has been no application turned into our office.

ADJOURNMENT



REQUEST FOR TOWNSHIP BOARD ACTION

To: Board of Trustees	DATE: November 19, 2018
FROM: Mark Stuhldreher, Township Manager	DATE FOR BOARD CONSIDERATION: 11/28/2018
ACTION REQUESTED: Board of Trustees annual review of Board Governance Policy No. 3.8 – Board Committee Principles and; Policy No. 3.9 – Board Committee Structure	

Current Action Emergency

Funds Budgeted: If Yes Account # _____ No N/A

Finance Approval MDS

BACKGROUND INFORMATION

The Board Governance Policy was originally adopted in 2010 with subsequent amendments in 2013, 2014 and again in 2018. The purpose of the Policy is to assist the Board of Trustees in the execution of their duties as a policy making body. Through the articulation of various policies within the totality of the document, the Board of Trustees is encouraged to focus on long term organizational outputs and the discharge of its fiduciary responsibilities.

Certain policies, such as Policy 3.8 (Board Committee Principles) and 3.9 (Board Committee Structure), are to be reviewed and monitored for compliance on an annual basis. In this case, the annual review is to occur in the month of November.

Attached to this memo are complete copies of Policy No’s 3.8 and 3.9

Board Policy 3.8 – Board Committee Principles

The Policy states:

“Board committees, when used, will be assigned so as to reinforce the wholeness of the board’s job and so as never to interfere with delegation from board to Township Manager.”

Board Policy 3.9 - Board Committee Structure

The Policy states, in part:

“A committee is a board committee only if its existence and charge come from the board, regardless whether board members sit on the committee. The only board committees are those which are set forth in this policy. Unless otherwise stated, a committee ceases to exist as soon as its task is complete.”

To my knowledge, the only committee that currently exists is the Sustainability Committee. Research is ongoing to determine the original charge of this committee and to further determine whether the committee has completed the original objective(s).

Attached is an evaluation section that can be used for the review/discussion of Policy No. 3.8 and 3.9.

SCOPE OF SERVICES

Not applicable

JUSTIFICATION

An annual review of Board Policies allows for the Board of Trustees to monitor itself regarding adherence to policies that apply to the Board of Trustees.

PROJECT IMPROVEMENTS

The following Board of Trustees goals are addressed in this review (From Policy 1.0: Global End)

- Community well-being and common good
- Prosperity through economic diversity, cultural diversity, and social diversity
- Safety
- Health
- Natural environment
- Commerce

COSTS

Not applicable

PROJECT TIME TABLE

Not applicable

RESOLUTION

Not applicable

Use this evaluation form for discussion at the Board of Trustees Meeting on November 28, 2018.

Review all sections of the policy listed and evaluate our compliance with policy.

1. Indicate item by item if you believe **Yes** or **No** are we in strict compliance with the policy as stated?

2. If you indicated that the Board is not in strict compliance with the policy as stated, please indicate what you notice that gives evidence that we are not in compliance?

3. How do you think we could improve our process to be in full compliance?

4. What do we need to learn or discuss to live by our policies more completely?

duties.

3.7.2.2 The Township Treasurer is required to comply with statutory deadlines.

3.7.2.3 The Township Treasurer will cooperate with the Township Manager with respect to administrative policies and procedures.

3.8 POLICY TITLE: *BOARD COMMITTEE PRINCIPLES*

Board committees, when used, will be assigned so as to reinforce the wholeness of the board's job and so as never to interfere with delegation from board to Township Manager.

Accordingly:

- 3.8.1 Board committees are to help the board do its job, not to help or advise the staff. Committees ordinarily will assist the board by preparing policy alternatives and implications for board deliberation. In keeping with the board's broader focus, board committees will normally not have direct dealings with current staff operations.
- 3.8.2 Board committees may not speak or act for the board except when formally given such authority for specific and time-limited purposes. Expectations and authority will be carefully stated in order not to conflict with authority delegated to the Township Manager.
- 3.8.3 Board committees cannot exercise authority over staff. Because the Township Manager works for the full board, he or she will not be required to obtain approval of a board committee before an executive action.
- 3.8.4 Board committees are to avoid over-identification with organizational parts rather than the whole. Therefore, a board committee which has helped the board create policy on some topic will not be used to monitor organizational performance on that same subject.
- 3.8.5 Committees will be used sparingly and ordinarily in an ad hoc capacity.
- 3.8.6 This policy applies to any group which is formed by board action, whether or not it is called a committee and regardless whether the group includes board members. It does not apply to committees formed under the authority of the Township Manager.

3.9 POLICY TITLE: *BOARD COMMITTEE STRUCTURE*

A committee is a board committee only if its existence and charge come from the board, regardless whether board members sit on the committee. The only board committees are those which are set forth in this policy. Unless otherwise stated, a committee ceases to exist as soon as its task is complete.

REQUEST FOR TOWNSHIP BOARD ACTION

To: Mark Stuhldreher **DATE:** November 20, 2018
FROM: Sherrie Teall, Finance Director **DATE FOR BOARD CONSIDERATION:** 11/28/2018
ACTION REQUESTED: Board approval of the FY 2018 Budget Amendment No. 4 for the General fund, Sewer fund and Water fund

Current Action Emergency

Funds Budgeted: If Yes Account # _____ No N/A

Finance Approval Sherrie Teall

BACKGROUND INFORMATION

It is recommended that the Fiscal Year 2018 budget be amended by the Board of Trustees per the attached for the funds listed above. Detailed changes to the respective accounts are attached. A brief description of the significant amendments follows.

General Fund

- Revenue
 - Increased Administrative Fees on property tax revenue in amount of \$3,000 is being recognized
 - Increased Zoning Permit Fee revenue in the amount \$2,000 due to higher than expected amounts collected
 - Increased Interest Earnings in the amount of \$15,000 are recognized
 - Decreased "Other" Revenue in the amount of \$20,000 are recognized
 - Total net revenue from all adjustments is an increase of \$1,000 for the General fund

- Expenditures
 - Increased salaries/wages budgets have been recognized in the accounting and assessing departments to account for 2018 pay increases and leave time expected to be paid upon an employee retirement before the end of the fiscal year
 - Increased budget \$6,621 for elections, two (2) elections in 2018, expenditures are higher than the current amended budget
 - Increased budget needed in the Township Hall department \$8,000 for a new folder inserter machine in order to reduce staff time spent on folding and stuffing envelopes, new chairs ordered for the boardroom priced higher than expected, and a new lectern for the board room as the Township continues efforts to improve how Board meetings are seen in various media outlets
 - Budget for Legal Fees is being decreased \$20,000 due to lower than expected charges in 2018
 - Budget for the Building Department is being decreased by \$2,000 for a new computer originally budgeted in 2018 which is not needed
 - In the Public Works Department, Contributions to Road Commission budget is decreasing by \$18,000 due to the actual bills for gravel/limestone refresh road improvements came in lower

than expected and the Sidewalks and Non-Motorized Paths budget is being reduced by \$60,000 in 2018 for the CMU pathway project expected to be completed in 2019.

- The \$10,000 originally budgeted in 2018 for a Contribution to Airport Improvements is being reduced and is instead being budgeted in in 2019
- Professional and Contractual Services in the Planning Dept are being reduced by \$2,500 to reflect support for the sidewalk committee budgeted but not needed in 2018, and also reduced \$2,000 for Printing and Publishing based on lower YTD actuals.
- Parks and Recreation Professional and Contractual Services budget is being reduced by \$10,000 as the Deerfield/CMA Connector Pathway Support was not needed in 2018
- Parks and Recreation Grounds Maintenance budget is decreasing \$10,000 due to a paving project at McDonald Park that is not being done in 2018.
- Total net expenditures from all adjustments result in a decrease of \$137,886 for the general fund

The budget amendment for the General Fund is:

Revenues:		\$ 1,000
Expenditures:		
172-Township Manager	0	
191-Accounting	1,838	
215-Clerk	200	
253-Treasurer	300	
257-Assessor	3,450	
262-Elections	6,621	
265-Twp Hall & Grounds	9,700	
266-Legal/Attorney	(20,000)	
371-Building	(2,000)	
441-Public Works	(102,000)	
701-Planning	(4,500)	
751-Parks & Recreation	(31,495)	
Total Expenditures		(\$137,886)

- The resulting net impact of budget amendment No. 4 is to increase the projected year end fund balance by \$138,886 in the general fund compared to the existing amended budget

Sewer Fund

- Revenue
 - Decreased State Grant revenue of \$429,000 is recognized as the SAW grant proceeds are not anticipated until 2019

- Increased Interest Earned revenue of \$5,000 is recognized based on actual YTD levels
- Total net revenue from all adjustments is a decrease of \$424,000 for the sewer fund
- Expenses
 - Increased Professional & Contractual Services budgets for \$25,400 to pay for study on pump station #7 in 2018
 - The budget for Legal Fees is increased \$6,000 for costs incurred related to the Lux matter
 - The budget for Electric/Natural Gas is decreased \$8,500 based on YTD spending
 - Decrease in the Lift Station Maintenance budget \$150,500 is recognized based on YTD spending
 - The budget for the Buildings, Building Additions & Improvements line has been increased \$12,000 for the higher than expected construction costs for the office remodeling project at the water plant. This project is split 50/50 with the water fund.
 - Increased budget \$5,000 for Chemicals needed in the Waste Water Treatment Plant department is recognized
 - Decreased budget \$15,000 for Electric/Natural Gas for the Waste Water Treatment Plant based on YTD actuals
 - Decreased budget \$3,000 for Permits & Fees for the Waste Water Treatment Plant is recognized based on YTD and prior year actuals
 - Total net expenses are decreasing by \$140,190 for the sewer fund

The budget amendment for the Sewer Fund is:

Revenues:		(\$424,000)
Expenses:	536-Water/Sewer Systems	(\$121,440)
	540-Waste Water Treatment	(\$ 18,750)
	Total Expenditures	(\$140,190)

- The resulting impact of budget amendment No. 4 is to decrease the projected year end fund balance by \$283,810 compared to the existing amended budget

Water Fund

- Revenue
 - Increased revenue from connection fees of \$67,000 is recognized
 - Increase inspection fee revenue of \$2,000 is being recognized
 - Increase revenue from interest earned of \$19,400 is being recognized based on actual YTD levels
 - Total net revenue from all adjustments is an increase of \$88,400 for the water fund.
- Expenses
 - Increase Process Chemicals/Chlorine budget \$3,000 based on planned spending in 2018
 - Decreased Well Head Protection budget \$28,000 recognized based on expense expected in 2019
 - Decreased Water Study budget \$10,000 based on expense for rate study expected in 2019
 - The budget for Legal Fees has been increased \$5,500 due to the Lux matter
 - Increase Hookup Labor & Material \$117,000 based on 2018 actual spending

- The budget for the Buildings, Building Additions & Improvements line has been increased \$12,000 for the higher than expected construction costs for the office remodeling project at the water plant. This project is split 50/50 with the water fund.
- Total net expenses are increasing by \$90,360 for the water fund

The budget amendment for the Water Fund is:

Revenues:		\$ 88,400
Expenses:	536-Water/Sewer Systems	\$102,360
	906-Debt Service	0
	Total Expenses	\$102,360

- The resulting net impact of the budget amendment is to decrease projected year end fund balance by \$13,960 compared to the existing amended budget

SCOPE OF SERVICES

Not applicable

JUSTIFICATION

Budget amendments are required under the Uniform Budget Act when it is known or anticipated that revenue and/or expenses are likely to differ from the originally adopted budget. Sound financial management practices also dictate that the budget be amended in order to understand the current state of Township finances so that any necessary adjustments in operations can be considered.

PROJECT IMPROVEMENTS

The following Board of Trustees goals are addressed in these budget amendments (From Policy 1.0: Global End)

- Community well-being and common good
- Prosperity through economic diversity, cultural diversity, and social diversity
- Safety
- Health
- Natural environment
- Commerce

COSTS

Not applicable

PROJECT TIME TABLE

Respective budgets will be updated in the accounting system as soon as practical following approval by the Board.

RESOLUTION

Authorization is hereby given to amend the FY 2018 budget for the General, Sewer and Water Funds as per the attached.

Resolved by _____ Seconded by _____

Date Signed: _____

Yes:
No:
Absent:

Charter Township of Union
101 - General Fund
2018 Proposed Budget Amendment #4

GL NUMBER	DESCRIPTION	END BALANCE 12/31/2017	2018 ORIGINAL BUDGET	2018 AMENDED BUDGET	YTD Balance 10/23/2018	2018 PROPOSED AMENDED BUDGET	2018 PROPOSED BUDGET AMENDMENT
Revenues							
101-000-402.000	CURRENT PROPERTY TAX	300,303.94	300,000.00	297,805.00	297,944.15	297,805.00	0.00
101-000-402.001	PROPERTY TAX REFUNDS-MTT	(6,346.54)	(5,000.00)	(5,000.00)	(74.17)	(5,000.00)	0.00
101-000-402.002	PILOT TAX	2,082.65	3,000.00	3,000.00	1,072.14	3,000.00	0.00
101-000-420.000	DELQ PERSONAL PROPERTY TAXES	1,473.31	1,200.00	1,200.00	203.76	1,200.00	0.00
101-000-425.000	MOBILE HOME PARK TAX	2,397.84	2,500.00	2,500.00	1,797.00	2,400.00	(100.00)
	Decrease based on 2018 YTD actuals						
101-000-445.000	INTEREST ON TAXES	226.83	0.00	0.00	52.65	100.00	100.00
	Increase based on 2018 YTD actuals						
101-000-446.000	3% OR 4% PENALTY ON TAX	5,691.58	5,400.00	6,500.00	6,582.05	6,600.00	100.00
	Increase based on 2018 YTD actuals						
101-000-447.000	ADMIN FEE-PROPERTY TAX	150,398.39	145,000.00	145,000.00	148,444.77	148,000.00	3,000.00
	Increase based on 2018 YTD actuals						
101-000-447.001	ADMIN FEES-REFUNDS MTT BOR	(3,206.04)	(4,000.00)	(4,000.00)	(82.11)	(4,000.00)	0.00
101-000-447.050	ADMIN FEE-STATE EDUC TAX(SET)	7,770.00	7,800.00	7,700.00	7,735.00	7,700.00	0.00
101-000-447.100	ADMIN FEE-PRIOR YEARS	311.78	0.00	0.00	61.23	100.00	100.00
	Increase based on 2018 YTD actuals						
101-000-475.000	CABLE FRANCHISE FEES	132,360.38	130,000.00	130,000.00	100,486.81	130,000.00	0.00
101-000-476.000	BUILDING PERMITS	47,719.48	50,000.00	50,000.00	48,738.00	50,000.00	0.00
101-000-477.000	RENTAL INSPECTION FEES	80,569.00	80,000.00	80,000.00	79,172.00	80,000.00	0.00
101-000-478.000	DOG LICENSE REVENUE	1.50	0.00	0.00	2.50	0.00	0.00
101-000-479.000	ZONING PERMITS	10,395.00	11,000.00	12,000.00	12,975.00	14,000.00	2,000.00
	Increase based on 2018 YTD actuals						
101-000-539.000	STATE GRANTS	54,302.49	0.00	0.00	0.00	0.00	0.00
101-000-573.000	STATE AID REVENUE-LCSA	0.00	0.00	6,900.00	6,931.67	6,900.00	0.00
101-000-574.000	STATE REVENUE SHARING	1,108,746.00	1,045,000.00	1,100,000.00	541,916.00	1,100,000.00	0.00
101-000-574.100	LIQUOR STATE REVENUE SHARING	11,271.15	11,500.00	11,500.00	41.25	11,500.00	0.00

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101-000-574.200	METRO ACT REVENUE SHARING-LCSA	7,537.91	7,500.00	7,500.00	7,520.07	7,500.00	0.00
101-000-609.000	CONSTR PLAN REVIEW FEES	125.00	500.00	2,000.00	2,252.50	2,300.00	300.00
	Increase based on 2018 YTD actuals						
101-000-613.000	APPLICATION FEES	500.00	0.00	500.00	500.00	500.00	0.00
101-000-626.000	COPIES	23.64	0.00	0.00	22.00	0.00	0.00
101-000-628.000	LAND DIVISIONS	700.00	500.00	1,500.00	1,700.00	2,000.00	500.00
	Increase based on 2018 YTD actuals						
101-000-630.000	WEED ABATEMENT SERVICES	234.50	500.00	500.00	303.76	500.00	0.00
101-000-655.000	FINES & FORFEITURES	617.10	1,000.00	1,000.00	631.95	1,000.00	0.00
101-000-665.000	INTEREST EARNED	43,638.50	36,000.00	60,000.00	60,068.16	75,000.00	15,000.00
	Increase based on 2018 YTD actuals						
101-000-667.000	RENT - JAMESON HALL	7,750.00	7,000.00	7,000.00	5,760.00	7,000.00	0.00
101-000-667.100	RENT - McDONALD PARK PAVILION	1,680.00	1,500.00	1,500.00	1,540.00	1,500.00	0.00
101-000-667.200	RENT - JAMESON PAVILION	300.00	500.00	500.00	400.00	500.00	0.00
101-000-667.300	LEASES	900.00	900.00	900.00	900.00	900.00	0.00
101-000-671.000	OTHER REVENUE	29,923.16	30,000.00	30,000.00	6,764.22	10,000.00	(20,000.00)
	Decrease based on 2018 YTD actuals						
101-000-672.400	REVENUE-STREET LIGHTS SPEC ASSESS	17,463.79	15,000.00	15,000.00	4,657.23	15,000.00	0.00
101-000-673.000	GAIN/LOSS ON SALE(DISPOSAL)OF ASSETS	0.00	500.00	500.00	0.00	500.00	0.00
Total Dept 000 - NONE		2,017,862.34	1,884,800.00	1,973,505.00	1,347,019.59	1,974,505.00	1,000.00
TOTAL ESTIMATED REVENUES		2,017,862.34	1,884,800.00	1,973,505.00	1,347,019.59	1,974,505.00	1,000.00
Expenditures							
Dept 101 - TRUSTEES							
101-101-702.000	SALARIES & WAGES	17,339.93	30,067.00	30,067.00	23,653.71	30,067.00	0.00
101-101-707.000	PER MEETING	2,925.00	4,000.00	4,000.00	1,725.00	4,000.00	0.00

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101-101-709.000	EMPLR FICA CONTR	1,256.43	2,184.00	2,184.00	1,573.47	2,184.00	0.00
101-101-711.000	EMPLR MEDICARE CONTR	293.85	512.00	512.00	367.99	512.00	0.00
101-101-724.000	WORKER'S COMP	31.98	60.00	60.00	33.73	60.00	0.00
101-101-801.000	PROFESSIONAL & CONTRACTUAL SERVICES	3,027.50	4,000.00	4,000.00	2,625.00	4,000.00	0.00
101-101-860.000	TRANSPORTATION/MILEAGE REIMBURSMNT	0.00	500.00	500.00	0.00	500.00	0.00
101-101-900.000	PRINTING & PUBLISHING	550.00	600.00	600.00	575.00	600.00	0.00
101-101-910.000	PROFESSIONAL DEVELOPMENT	4,019.00	5,100.00	5,100.00	0.00	5,100.00	0.00
101-101-910.100	SEMINAR LODGING	0.00	2,500.00	2,500.00	0.00	2,500.00	0.00
101-101-910.200	SEMINAR MEALS	93.00	500.00	500.00	0.00	500.00	0.00
101-101-915.000	MEMBERSHIP & DUES	15,872.77	16,400.00	16,400.00	15,650.59	16,400.00	0.00
101-101-955.000	MISC.	801.79	1,000.00	1,000.00	113.20	1,000.00	0.00
Total Dept 101 - TRUSTEES		46,211.25	67,423.00	67,423.00	46,317.69	67,423.00	0.00
Dept 171 - SUPERVISOR							
101-171-702.000	SALARIES & WAGES	15,320.18	15,320.00	15,320.00	12,079.35	15,320.00	0.00
101-171-707.000	PER MEETING	0.00	1,000.00	1,000.00	0.00	1,000.00	0.00
101-171-709.000	EMPLR FICA CONTR	949.78	1,012.00	1,012.00	748.86	1,012.00	0.00
101-171-711.000	EMPLR MEDICARE CONTR	222.24	237.00	237.00	175.22	237.00	0.00
101-171-724.000	WORKER'S COMP	24.11	28.00	28.00	16.15	28.00	0.00
101-171-860.000	TRANSPORTATION/MILEAGE REIMBURSMNT	0.00	350.00	350.00	0.00	350.00	0.00
101-171-910.000	PROFESSIONAL DEVELOPMENT	0.00	1,000.00	1,000.00	0.00	1,000.00	0.00
101-171-910.100	SEMINAR LODGING	0.00	750.00	750.00	0.00	750.00	0.00
101-171-910.200	SEMINAR MEALS	0.00	200.00	200.00	0.00	200.00	0.00
101-171-915.000	MEMBERSHIP & DUES	0.00	275.00	275.00	0.00	275.00	0.00
101-171-955.000	MISC.	0.00	250.00	250.00	0.00	250.00	0.00
Total Dept 171 - SUPERVISOR		16,516.31	20,422.00	20,422.00	13,019.58	20,422.00	0.00
Dept 172 - TWP MANAGER							

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101-172-702.000	SALARIES & WAGES	33,009.98	33,001.00	33,400.00	26,284.04	33,400.00	0.00
101-172-708.000	UNEMPLOYMENT	206.46	206.00	145.00	144.35	145.00	0.00
101-172-709.000	EMPLR FICA CONTR	2,040.68	2,046.00	2,071.00	1,618.64	2,071.00	0.00
101-172-711.000	EMPLR MEDICARE CONTR	477.31	479.00	484.00	378.59	484.00	0.00
101-172-716.000	EMPLR RETIREMENT CONTR	2,475.72	2,475.00	2,510.00	1,971.26	2,510.00	0.00
101-172-718.000	HEALTH & DENTAL BENEFIT	3,530.48	4,012.00	0.00	0.00	0.00	0.00
101-172-718.500	HEALTH INSURANCE	0.00	0.00	6,513.00	5,371.79	6,513.00	0.00
101-172-718.700	HEALTH INS-EE CONTRIBUTIONS	0.00	0.00	(421.00)	(111.36)	(421.00)	0.00
101-172-719.000	DENTAL INSURANCE	0.00	0.00	167.00	131.00	167.00	0.00
101-172-719.800	VISION INSURANCE	0.00	0.00	52.00	34.68	52.00	0.00
101-172-719.900	VISION INS-EE CONTRIBUTIONS	0.00	0.00	(26.00)	(17.36)	(26.00)	0.00
101-172-724.000	WORKER'S COMP	97.55	108.00	108.00	65.67	108.00	0.00
101-172-725.000	LIFE & DISABILITY BENEFIT	108.49	117.00	120.00	72.61	120.00	0.00
101-172-752.000	OFFICE SUPPLIES	308.50	300.00	300.00	20.51	300.00	0.00
101-172-767.000	UNIFORMS	0.00	100.00	100.00	0.00	100.00	0.00
101-172-801.000	PROFESSIONAL & CONTRACTUAL SERVICES	0.00	3,666.00	3,666.00	0.00	3,666.00	0.00
101-172-852.000	CONTRIBUTION TO CABLE CONSORTIUM	52,944.14	54,000.00	54,000.00	26,994.73	54,000.00	0.00
101-172-860.000	TRANSPORTATION/MILEAGE REIMBURSEMENT	88.81	250.00	250.00	0.00	250.00	0.00
101-172-880.000	COMMUNITY PROMOTION	0.00	2,500.00	2,500.00	2,500.00	2,500.00	0.00
101-172-900.000	PRINTING & PUBLISHING	0.00	600.00	600.00	216.96	600.00	0.00
101-172-910.000	PROFESSIONAL DEVELOPMENT	261.88	1,500.00	1,500.00	138.00	1,500.00	0.00
101-172-910.100	SEMINAR LODGING	0.00	800.00	800.00	0.00	800.00	0.00
101-172-910.200	SEMINAR MEALS	0.00	200.00	200.00	0.00	200.00	0.00
101-172-915.000	MEMBERSHIP & DUES	390.00	500.00	500.00	495.00	500.00	0.00
101-172-955.000	MISC.	63.20	100.00	100.00	93.59	100.00	0.00
101-172-980.000	NEW OFFICE EQUIPMENT & FURNITURE	0.00	500.00	500.00	0.00	500.00	0.00
Total Dept 172 - TWP MANAGER		96,003.20	107,460.00	110,139.00	66,402.70	110,139.00	0.00

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Dept 191 - ACCOUNTING/GEN ADMIN							
101-191-702.000	SALARIES & WAGES	68,194.96	83,056.00	76,307.00	58,193.22	77,459.00	1,152.00
	Increase based on 2018 pay increase						
101-191-702.500	OVERTIME	3,156.76	4,000.00	3,300.00	2,447.26	3,300.00	0.00
101-191-708.000	UNEMPLOYMENT	1,444.88	1,652.00	1,010.00	1,010.14	1,010.00	0.00
101-191-709.000	EMPLR FICA CONTR	4,217.12	5,659.00	5,168.00	3,592.16	5,168.00	0.00
101-191-711.000	EMPLR MEDICARE CONTR	986.40	1,262.00	1,153.00	840.18	1,153.00	0.00
101-191-716.000	EMPLR RETIREMENT CONTR	4,319.56	5,874.00	4,434.00	3,558.29	4,520.00	86.00
	Increase based on 2018 pay increase						
101-191-718.000	HEALTH & DENTAL BENEFIT	26,592.71	40,313.00	0.00	0.00	0.00	0.00
101-191-718.500	HEALTH INSURANCE	0.00	0.00	26,013.00	21,525.69	26,013.00	0.00
101-191-718.700	HEALTH INS-EE CONTRIBUTIONS	0.00	0.00	(2,030.00)	(1,141.10)	(2,030.00)	0.00
101-191-719.000	DENTAL INSURANCE	0.00	0.00	1,911.00	1,590.39	1,911.00	0.00
101-191-719.800	VISION INSURANCE	0.00	0.00	194.00	129.48	194.00	0.00
101-191-719.900	VISION INS-EE CONTRIBUTIONS	0.00	0.00	(97.00)	(64.76)	(97.00)	0.00
101-191-724.000	WORKER'S COMP	210.12	284.00	247.00	152.18	247.00	0.00
101-191-725.000	LIFE & DISABILITY BENEFIT	361.70	657.00	400.00	331.56	400.00	0.00
101-191-752.000	OFFICE SUPPLIES	2,634.64	2,000.00	2,000.00	1,551.51	2,000.00	0.00
101-191-759.000	GAS/FUEL	24.08	500.00	0.00	0.00	0.00	0.00
101-191-767.000	UNIFORMS	100.00	200.00	200.00	0.00	200.00	0.00
101-191-801.000	PROFESSIONAL & CONTRACTUAL SERVICES	0.00	0.00	50.00	50.00	50.00	0.00
101-191-801.020	EXTERNAL AUDIT	15,900.00	16,500.00	16,500.00	15,600.00	16,500.00	0.00
101-191-850.000	COMMUNICATIONS	0.00	600.00	0.00	0.00	0.00	0.00
101-191-851.000	MAIL/POSTAGE	405.50	6,000.00	6,000.00	4,616.00	6,000.00	0.00
101-191-860.000	TRANSPORTATION/MILEAGE REIMBURSEMENT	766.45	1,500.00	2,000.00	1,819.37	2,500.00	500.00
	Increase based on 2018 YTD actuals						
101-191-900.000	PRINTING & PUBLISHING	0.00	1,500.00	0.00	0.00	0.00	0.00
101-191-910.000	PROFESSIONAL DEVELOPMENT	931.02	1,200.00	1,200.00	848.64	1,200.00	0.00

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101-191-910.100	SEMINAR LODGING	321.30	700.00	2,500.00	1,670.78	2,500.00	0.00
101-191-910.200	SEMINAR MEALS	60.52	250.00	300.00	284.30	400.00	100.00
Increase based on 2018 YTD actuals							
101-191-915.000	MEMBERSHIP & DUES	170.00	500.00	500.00	550.00	500.00	0.00
101-191-955.000	MISC.	24.59	100.00	100.00	0.00	100.00	0.00
101-191-955.001	BANK FEES	220.00	240.00	240.00	42.00	240.00	0.00
101-191-980.000	NEW OFFICE EQUIPMENT & FURNITURE	1,958.18	2,000.00	2,000.00	504.99	2,000.00	0.00
101-191-980.100	NEW COMPUTER HARDWARE & SOFTWARE	1,728.00	0.00	0.00	0.00	0.00	0.00
Total Dept 191 - ACCOUNTING/GEN ADMIN		134,728.49	176,547.00	151,600.00	119,702.28	153,438.00	1,838.00
Dept 215 - CLERK							
101-215-702.000	SALARIES & WAGES	21,190.00	21,190.00	29,030.00	20,798.99	29,030.00	0.00
101-215-707.000	PER MEETING	1,675.00	1,700.00	1,700.00	450.00	1,700.00	0.00
101-215-709.000	EMPLR FICA CONTR	1,417.63	1,856.00	2,343.00	1,317.43	2,343.00	0.00
101-215-711.000	EMPLR MEDICARE CONTR	331.54	434.00	548.00	308.11	548.00	0.00
101-215-724.000	WORKER'S COMP	36.15	51.00	65.00	34.98	65.00	0.00
101-215-752.000	OFFICE SUPPLIES	123.77	500.00	500.00	0.00	500.00	0.00
101-215-754.000	OPERATING SUPPLIES	180.00	500.00	500.00	61.94	500.00	0.00
101-215-801.000	PROFESSIONAL & CONTRACTUAL SERVICES	283.00	0.00	0.00	0.00	0.00	0.00
101-215-860.000	TRANSPORTATION/MILEAGE REIMBURSEMENT	417.82	500.00	500.00	353.38	500.00	0.00
101-215-900.000	PRINTING & PUBLISHING	1,597.64	1,500.00	1,500.00	1,526.27	1,700.00	200.00
Increase based on 2018 YTD actuals							
101-215-910.000	PROFESSIONAL DEVELOPMENT	777.00	1,000.00	1,000.00	0.00	1,000.00	0.00
101-215-910.100	SEMINAR LODGING	0.00	750.00	750.00	0.00	750.00	0.00
101-215-910.200	SEMINAR MEALS	8.00	200.00	200.00	0.00	200.00	0.00
101-215-915.000	MEMBERSHIP & DUES	0.00	150.00	150.00	0.00	150.00	0.00
101-215-980.100	NEW COMPUTER HARDWARE & SOFTWARE	1,447.98	0.00	0.00	0.00	0.00	0.00
Total Dept 215 - CLERK		29,485.53	30,331.00	38,786.00	24,851.10	38,986.00	200.00

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Dept 228 - INFORMATION TECHNOLOGY							
101-228-801.000	PROFESSIONAL & CONTRACTUAL SERVICES	20,217.99	20,180.00	45,000.00	30,483.02	45,000.00	0.00
101-228-950.000	HARDWARE REPLACEMENTS	0.00	0.00	6,000.00	4,705.25	6,000.00	0.00
Total Dept 228 - INFORMATION TECHNOLOGY		20,217.99	20,180.00	51,000.00	35,188.27	51,000.00	0.00
Dept 253 - TREASURER							
101-253-702.000	SALARIES & WAGES	21,190.00	21,190.00	21,190.00	16,707.49	21,190.00	0.00
101-253-707.000	PER MEETING	0.00	500.00	500.00	0.00	500.00	0.00
101-253-709.000	EMPLR FICA CONTR	1,313.78	1,856.00	1,856.00	1,035.86	1,856.00	0.00
101-253-711.000	EMPLR MEDICARE CONTR	307.26	434.00	434.00	242.26	434.00	0.00
101-253-724.000	WORKER'S COMP	33.38	51.00	51.00	22.26	51.00	0.00
101-253-752.000	OFFICE SUPPLIES	240.50	500.00	500.00	690.00	1,500.00	1,000.00
Increase for special tax bill envelopes for the new folding machine							
101-253-801.000	PROFESSIONAL & CONTRACTUAL SERVICES	0.00	500.00	500.00	0.00	0.00	(500.00)
Decrease based on 2018 YTD actuals							
101-253-851.000	MAIL/POSTAGE	3,846.68	4,000.00	4,000.00	1,961.70	4,000.00	0.00
101-253-860.000	TRANSPORTATION/MILEAGE REIMBURSEMENT	256.61	250.00	250.00	0.00	250.00	0.00
101-253-910.000	PROFESSIONAL DEVELOPMENT	587.00	1,000.00	1,000.00	0.00	1,000.00	0.00
101-253-910.100	SEMINAR LODGING	689.37	750.00	750.00	0.00	750.00	0.00
101-253-910.200	SEMINAR MEALS	88.25	200.00	200.00	0.00	200.00	0.00
101-253-915.000	MEMBERSHIP & DUES	50.00	50.00	50.00	0.00	50.00	0.00
101-253-955.000	MISC.	0.00	200.00	200.00	0.00	0.00	(200.00)
Decrease based on 2018 YTD actuals							
101-253-980.000	NEW OFFICE EQUIPMENT & FURNITURE	368.60	0.00	0.00	0.00	0.00	0.00
101-253-980.100	NEW COMPUTER HARDWARE & SOFTWARE	0.00	0.00	0.00	0.00	0.00	0.00
Total Dept 253 - TREASURER		28,971.43	31,481.00	31,481.00	20,659.57	31,781.00	300.00

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Dept 257 - ASSESSOR							
101-257-702.000	SALARIES & WAGES	119,083.39	117,900.00	121,305.00	98,404.70	125,305.00	4,000.00
	Increase based on 2018 pay increase						
101-257-702.500	OVERTIME	694.23	900.00	900.00	585.86	900.00	0.00
101-257-705.000	LEAVE TIME PAYOUT	0.00	0.00	0.00	0.00	4,500.00	4,500.00
	Increase based on 2018 pay increase						
101-257-707.000	PER DIEM	3,500.00	4,125.00	4,125.00	2,750.00	4,125.00	0.00
101-257-708.000	UNEMPLOYMENT	1,238.40	1,250.00	866.00	865.80	866.00	0.00
101-257-709.000	EMPLR FICA CONTR	7,410.54	7,621.00	7,832.00	6,143.84	8,358.00	526.00
	Increase based on 2018 pay increase						
101-257-711.000	EMPLR MEDICARE CONTR	1,733.14	1,783.00	1,832.00	1,436.87	1,956.00	124.00
	Increase based on 2018 pay increase						
101-257-716.000	EMPLR RETIREMENT CONTR	8,983.43	8,909.00	9,165.00	7,424.38	9,465.00	300.00
	Increase based on 2018 pay increase						
101-257-718.000	HEALTH & DENTAL BENEFIT	41,141.18	44,300.00	0.00	0.00	0.00	0.00
101-257-718.500	HEALTH INSURANCE	0.00	0.00	39,000.00	32,286.86	39,000.00	0.00
101-257-718.700	HEALTH INS-EE CONTRIBUTIONS	0.00	0.00	(1,305.00)	(1,030.43)	(1,305.00)	0.00
101-257-719.000	DENTAL INSURANCE	0.00	0.00	1,355.00	1,125.93	1,355.00	0.00
101-257-719.800	VISION INSURANCE	0.00	0.00	177.00	90.20	177.00	0.00
101-257-719.900	VISION INS-EE CONTRIBUTIONS	0.00	0.00	(88.00)	(45.10)	(88.00)	0.00
101-257-724.000	WORKER'S COMP	761.65	816.00	816.00	509.64	816.00	0.00
101-257-725.000	LIFE & DISABILITY BENEFIT	437.76	470.00	470.00	408.34	470.00	0.00
101-257-752.000	OFFICE SUPPLIES	0.00	300.00	0.00	0.00	0.00	0.00
101-257-754.000	OPERATING SUPPLIES	755.56	750.00	1,050.00	911.13	1,050.00	0.00
101-257-759.000	GAS/FUEL	101.38	100.00	200.00	121.24	200.00	0.00
101-257-767.000	UNIFORMS	169.25	200.00	200.00	0.00	200.00	0.00
101-257-791.000	SUBSCRIPTIONS & PUBLICATIONS	0.00	400.00	400.00	0.00	400.00	0.00
101-257-801.000	PROFESSIONAL & CONTRACTUAL SERVICES	6,950.00	16,000.00	16,000.00	475.00	10,000.00	(6,000.00)

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GL NUMBER	DESCRIPTION	END BALANCE 12/31/2017	2018 ORIGINAL BUDGET	2018 AMENDED BUDGET	YTD Balance 10/23/2018	2018 PROPOSED AMENDED BUDGET	2018 PROPOSED BUDGET AMENDMENT
	Decrease due to actual 2018 YTD amounts being lower than expected						
101-257-850.000	COMMUNICATIONS	1,347.04	1,500.00	1,500.00	1,395.03	1,500.00	0.00
101-257-851.000	MAIL/POSTAGE	2,219.34	2,250.00	2,250.00	1,621.75	2,250.00	0.00
101-257-860.000	TRANSPORTATION/MILEAGE REIMBURSEMENT	642.85	1,000.00	1,000.00	178.21	800.00	(200.00)
	Decrease due to actual 2018 YTD amounts being lower than expected						
101-257-900.000	PRINTING & PUBLISHING	481.47	500.00	800.00	596.43	800.00	0.00
101-257-910.000	PROFESSIONAL DEVELOPMENT	1,609.49	3,000.00	3,000.00	1,893.52	3,000.00	0.00
101-257-910.100	SEMINAR LODGING	999.88	1,500.00	1,500.00	1,692.92	1,700.00	200.00
	Increase based on 2018 YTD actuals						
101-257-910.200	SEMINAR MEALS	186.28	300.00	300.00	124.03	300.00	0.00
101-257-915.000	MEMBERSHIP & DUES	1,526.40	1,245.00	1,245.00	418.21	1,245.00	0.00
101-257-955.000	MISC.	824.28	1,000.00	1,000.00	393.65	1,000.00	0.00
101-257-980.000	NEW OFFICE EQUIPMENT & FURNITURE	0.00	600.00	600.00	0.00	600.00	0.00
Total Dept 257 - ASSESSOR		202,796.94	218,719.00	217,495.00	160,778.01	220,945.00	3,450.00
Dept 262 - ELECTIONS							
101-262-702.000	SALARIES & WAGES	0.00	0.00	0.00	70.40	150.00	150.00
	Increase based on 2018 YTD actuals						
101-262-709.000	EMPLR FICA CONTR	0.00	0.00	0.00	4.37	10.00	10.00
	Increase based on 2018 YTD actuals						
101-262-711.000	EMPLR MEDICARE CONTR	0.00	0.00	0.00	1.02	3.00	3.00
	Increase based on 2018 YTD actuals						
101-262-712.000	ELECTION WORKERS	0.00	3,000.00	10,000.00	5,810.50	12,000.00	2,000.00
	Increase based on 2018 YTD actuals						
101-262-716.000	EMPLR RETIREMENT CONTR	0.00	0.00	0.00	5.28	12.00	12.00
	Increase based on 2018 YTD actuals						
101-262-718.500	HEALTH INSURANCE	0.00	0.00	0.00	21.15	43.00	43.00
	Increase based on 2018 YTD actuals						

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101-262-719.000	HEALTH INSURANCE	0.00	0.00	0.00	0.52	1.00	1.00
	Increase based on 2018 YTD actuals						
101-262-724.000	WORKER'S COMP	0.00	0.00	0.00	0.98	2.00	2.00
	Increase based on 2018 YTD actuals						
101-262-754.000	OPERATING SUPPLIES	0.00	2,000.00	4,000.00	5,115.18	7,000.00	3,000.00
	Increase based on 2018 YTD actuals						
101-262-801.000	PROFESSIONAL & CONTRACTUAL SERVICES	0.00	1,000.00	1,000.00	1,178.50	2,000.00	1,000.00
	Increase based on 2018 YTD actuals						
101-262-900.000	PRINTING & PUBLISHING	0.00	0.00	0.00	54.89	100.00	100.00
	Increase based on 2018 YTD actuals						
101-262-955.000	MISC.	0.00	100.00	100.00	190.72	400.00	300.00
	Increase based on 2018 YTD actuals						
Total Dept 262 - ELECTIONS		0.00	6,100.00	15,100.00	12,453.51	21,721.00	6,621.00
Dept 265 - TWP HALL & GROUNDS							
101-265-702.000	SALARIES & WAGES	624.81	1,200.00	0.00	0.00	0.00	0.00
101-265-708.000	UNEMPLOYMENT	44.01	74.00	0.00	0.00	0.00	0.00
101-265-709.000	EMPLR FICA CONTR	38.78	78.00	0.00	0.00	0.00	0.00
101-265-711.000	EMPLR MEDICARE CONTR	9.13	17.00	0.00	0.00	0.00	0.00
101-265-724.000	WORKER'S COMP	16.60	31.00	0.00	0.00	0.00	0.00
101-265-754.000	OPERATING SUPPLIES	2,999.73	3,000.00	4,000.00	4,261.34	5,000.00	1,000.00
	New Floor Mats purchased for Township Hall Lobby						
101-265-776.100	HALL CLEANING	226.00	250.00	6,400.00	4,732.32	6,400.00	0.00
101-265-801.000	PROFESSIONAL & CONTRACTUAL SERVICES	32,434.98	8,500.00	9,500.00	8,163.22	9,500.00	0.00
101-265-850.000	COMMUNICATIONS	2,860.54	3,100.00	3,200.00	2,525.63	3,200.00	0.00
101-265-890.000	SAFETY	378.05	1,000.00	1,000.00	440.77	1,000.00	0.00
101-265-917.000	WATER & SEWER QTR. BILLING	591.60	700.00	700.00	443.70	700.00	0.00
101-265-920.000	ELECTRIC/NATURAL GAS	9,324.93	10,000.00	10,700.00	8,915.65	10,700.00	0.00

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101-265-930.000	REPAIRS	0.00	2,500.00	0.00	0.00	0.00	0.00
101-265-930.001	MAINT-EQUIPMENT	35.95	500.00	500.00	0.00	500.00	0.00
101-265-930.200	MAINT-GROUNDS	26.95	500.00	500.00	9.98	500.00	0.00
101-265-930.300	MAINT-BUILDINGS	1,410.55	1,050.00	2,000.00	1,101.50	2,000.00	0.00
101-265-935.000	PROPERTY/LIABILITY INSURANCE	10,224.62	10,000.00	10,000.00	10,617.76	10,700.00	700.00
	Increase based on 2018 YTD Actuals						
101-265-940.100	POSTAGE METER LEASE	1,411.29	2,500.00	2,000.00	1,362.42	2,000.00	0.00
101-265-955.000	MISC.	43.24	250.00	250.00	0.00	250.00	0.00
101-265-980.000	NEW OFFICE EQUIPMENT & FURNITURE	0.00	8,000.00	8,000.00	4,417.78	16,000.00	8,000.00
	Increase for new folder inserter machine/chairs and lecturn for the board room-chair prices were higher than expected						
Total Dept 265 - TWP HALL & GROUNDS		62,701.76	53,250.00	58,750.00	46,992.07	68,450.00	9,700.00
Dept 266 - LEGAL/ATTORNEY							
101-266-826.000	LEGAL FEES	88,452.21	80,000.00	80,000.00	31,561.47	60,000.00	(20,000.00)
	Legal fees have been lower than expected this year						
Total Dept 266 - LEGAL/ATTORNEY		88,452.21	80,000.00	80,000.00	31,561.47	60,000.00	(20,000.00)
Dept 371 - BUILDING							
101-371-702.000	SALARIES & WAGES	73,442.62	75,262.00	78,579.00	61,661.50	78,579.00	0.00
101-371-702.500	OVERTIME	1,375.43	1,000.00	1,000.00	803.65	1,000.00	0.00
101-371-708.000	UNEMPLOYMENT	1,800.33	1,238.00	866.00	865.80	866.00	0.00
101-371-709.000	EMPLR FICA CONTR	4,620.16	4,764.00	4,934.00	3,746.54	4,934.00	0.00
101-371-711.000	EMPLR MEDICARE CONTR	1,080.51	1,114.00	1,154.00	876.19	1,154.00	0.00
101-371-716.000	EMPLR RETIREMENT CONTR	5,611.34	5,763.00	5,968.00	4,684.92	5,968.00	0.00
101-371-718.000	HEALTH & DENTAL BENEFIT	36,506.78	42,100.00	0.00	0.00	0.00	0.00
101-371-718.500	HEALTH INSURANCE	0.00	0.00	39,000.00	32,223.98	39,000.00	0.00
101-371-718.700	HEALTH INS-EE CONTRIBUTIONS	0.00	0.00	(2,300.00)	(1,817.70)	(2,300.00)	0.00
101-371-719.000	DENTAL INSURANCE	0.00	0.00	3,220.00	2,691.22	3,220.00	0.00

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101-371-719.800	VISION INSURANCE	0.00	0.00	176.00	116.96	176.00	0.00
101-371-719.900	VISION INS-EE CONTRIBUTIONS	0.00	0.00	(87.00)	(58.48)	(87.00)	0.00
101-371-724.000	WORKER'S COMP	368.50	405.00	385.00	249.57	385.00	0.00
101-371-725.000	LIFE & DISABILITY BENEFIT	509.76	570.00	580.00	423.53	580.00	0.00
101-371-752.000	OFFICE SUPPLIES	515.06	400.00	400.00	256.97	400.00	0.00
101-371-754.000	OPERATING SUPPLIES	849.75	500.00	500.00	33.65	500.00	0.00
101-371-759.000	GAS/FUEL	901.67	1,500.00	1,500.00	822.93	1,500.00	0.00
101-371-767.000	UNIFORMS	183.13	100.00	100.00	83.78	100.00	0.00
101-371-775.100	VEHICLE CLEANING	0.00	125.00	125.00	16.00	125.00	0.00
101-371-791.000	SUBSCRIPTIONS & PUBLICATIONS	229.00	500.00	500.00	0.00	500.00	0.00
101-371-801.000	PROFESSIONAL & CONTRACTUAL SERVICES	117,419.40	123,300.00	123,300.00	97,485.92	123,300.00	0.00
101-371-850.000	COMMUNICATIONS	563.75	800.00	800.00	444.76	800.00	0.00
101-371-851.000	MAIL/POSTAGE	13.06	35.00	35.00	20.10	35.00	0.00
101-371-860.000	TRANSPORTATION/MILEAGE REIMBURSEMENT	150.01	250.00	250.00	76.30	250.00	0.00
101-371-880.000	COMMUNITY PROMOTION	595.00	0.00	600.00	595.00	600.00	0.00
101-371-900.000	PRINTING & PUBLISHING	1,765.00	0.00	0.00	0.00	0.00	0.00
101-371-910.000	PROFESSIONAL DEVELOPMENT	690.00	500.00	500.00	420.00	500.00	0.00
101-371-910.100	SEMINAR LODGING	0.00	500.00	500.00	145.08	500.00	0.00
101-371-910.200	SEMINAR MEALS	159.62	100.00	100.00	93.01	100.00	0.00
101-371-915.000	MEMBERSHIP & DUES	1,072.00	800.00	1,100.00	1,108.00	1,100.00	0.00
101-371-930.000	VEHICLE REPAIRS & MAINTENANCE	390.30	300.00	300.00	17.00	300.00	0.00
101-371-955.000	MISC.	14.00	0.00	0.00	0.00	0.00	0.00
101-371-980.100	NEW COMPUTER HARDWARE & SOFTWARE	1,727.98	2,000.00	2,000.00	0.00	0.00	(2,000.00)
	Decrease due to no new purchases planned in 2018						
Total Dept 371 - BUILDING		252,554.16	263,926.00	266,085.00	208,086.18	264,085.00	(2,000.00)
Dept 441 - PUBLIC WORKS							
101-441-801.000	PROFESSIONAL & CONTRACTUAL SERVICES	17,307.36	31,500.00	31,500.00	17,161.41	17,500.00	(14,000.00)

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GL NUMBER	DESCRIPTION	END BALANCE 12/31/2017	2018 ORIGINAL BUDGET	2018 AMENDED BUDGET	YTD Balance 10/23/2018	2018 PROPOSED AMENDED BUDGET	2018 PROPOSED BUDGET AMENDMENT
	Decrease for technical project support not needed						
101-441-920.000	STREET LIGHTING	20,658.78	21,600.00	22,500.00	17,017.54	22,500.00	0.00
101-441-962.000	DRAINS AT LARGE	25,621.73	26,000.00	26,500.00	26,448.61	26,500.00	0.00
101-441-967.000	CONTRIBUTIONS TO ROAD COMMISSION	271,974.13	95,200.00	158,000.00	116,094.68	140,000.00	(18,000.00)
	Decrease due to actuals for gravel/limestone refresh on roads was lower than originally budgeted						
101-441-967.100	CONTRIBUTION TO AIRPORT IMPROVEMENTS	0.00	10,000.00	10,000.00	0.00	0.00	(10,000.00)
	Decrease due to contribution expected in 2019 instead of 2018						
101-441-970.100	SIDEWALKS AND NON MOTORIZED PATHS	3,455.00	100,000.00	100,000.00	0.00	40,000.00	(60,000.00)
	Decrease due to sidewalk contribution for CMU path expected in 2019						
Total Dept 441 - PUBLIC WORKS		339,017.00	284,300.00	348,500.00	176,722.24	246,500.00	(102,000.00)
Dept 701 - PLANNING							
101-701-702.000	SALARIES & WAGES	53,330.51	84,933.00	87,816.00	46,369.72	87,816.00	0.00
101-701-707.000	PER DIEM	13,650.00	16,255.00	14,000.00	8,645.00	14,000.00	0.00
101-701-708.000	UNEMPLOYMENT	619.20	1,307.00	914.00	530.83	914.00	0.00
101-701-709.000	EMPLR FICA CONTR	4,103.20	5,266.00	6,452.00	3,328.80	6,452.00	0.00
101-701-711.000	EMPLR MEDICARE CONTR	959.63	1,232.00	1,509.00	778.51	1,509.00	0.00
101-701-716.000	EMPLR RETIREMENT CONTR	3,894.69	6,295.00	6,511.00	3,171.25	6,511.00	0.00
101-701-718.000	HEALTH & DENTAL BENEFIT	9,040.39	20,500.00	0.00	0.00	0.00	0.00
101-701-718.500	HEALTH INSURANCE	0.00	0.00	29,250.00	16,143.43	29,250.00	0.00
101-701-718.700	HEALTH INS-EE CONTRIBUTIONS	0.00	0.00	(1,320.00)	(696.56)	(1,320.00)	0.00
101-701-719.000	DENTAL INSURANCE	0.00	0.00	1,320.00	733.45	1,320.00	0.00
101-701-719.800	VISION INSURANCE	0.00	0.00	173.00	76.32	173.00	0.00
101-701-719.900	VISION INS-EE CONTRIBUTIONS	0.00	0.00	(86.00)	(38.16)	(86.00)	0.00
101-701-724.000	WORKER'S COMP	371.58	575.00	588.00	245.97	588.00	0.00
101-701-725.000	LIFE & DISABILITY BENEFIT	304.80	640.00	640.00	282.40	640.00	0.00
101-701-752.000	OFFICE SUPPLIES	14.95	250.00	250.00	22.25	250.00	0.00
101-701-767.000	UNIFORMS	54.50	100.00	100.00	49.50	100.00	0.00

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101-701-791.000	SUBSCRIPTIONS & PUBLICATIONS	24.53	100.00	100.00	0.00	100.00	0.00
101-701-801.000	PROFESSIONAL & CONTRACTUAL SERVICES	17,239.20	68,100.00	52,000.00	6,148.50	49,500.00	(2,500.00)
	Reduced for support to the sidewalk committee that was not needed						
101-701-851.000	MAIL/POSTAGE	22.95	0.00	0.00	6.23	0.00	0.00
101-701-860.000	TRANSPORTATION/MILEAGE REIMBURSEMENT	0.00	600.00	600.00	0.00	600.00	0.00
101-701-900.000	PRINTING & PUBLISHING	9,445.70	10,000.00	10,000.00	4,618.37	8,000.00	(2,000.00)
	Decrease based on 2018 YTD actuals						
101-701-910.000	PROFESSIONAL DEVELOPMENT	826.30	1,795.00	1,795.00	1,198.00	1,795.00	0.00
101-701-910.100	SEMINAR LODGING	0.00	400.00	400.00	0.00	400.00	0.00
101-701-910.200	SEMINAR MEALS	0.00	150.00	150.00	0.00	150.00	0.00
101-701-915.000	MEMBERSHIP & DUES	540.00	1,000.00	1,000.00	800.00	1,000.00	0.00
101-701-955.000	MISC.	69.31	250.00	250.00	37.20	250.00	0.00
Total Dept 701 - PLANNING		114,511.44	219,748.00	214,412.00	92,451.01	209,912.00	(4,500.00)
Dept 751 - PARKS & RECREATION							
101-751-702.000	SALARIES & WAGES	19,647.18	24,500.00	32,545.00	17,414.96	32,545.00	0.00
101-751-702.500	OVERTIME	1,348.14	4,400.00	3,800.00	2,819.72	3,000.00	(800.00)
	Decrease based on 2018 YTD actuals						
101-751-708.000	UNEMPLOYMENT	1,428.02	1,852.00	1,421.00	1,010.14	1,100.00	(321.00)
	Decrease based on 2018 YTD actuals						
101-751-709.000	EMPLR FICA CONTR	1,743.96	3,413.00	3,675.00	1,867.69	3,675.00	0.00
101-751-711.000	EMPLR MEDICARE CONTR	407.88	798.00	860.00	436.77	860.00	0.00
101-751-712.000	TEMPORARY LABOR	7,136.32	26,156.00	22,932.00	10,608.50	12,000.00	(10,932.00)
	Decrease based on 2018 YTD actuals						
101-751-716.000	EMPLR RETIREMENT CONTR	1,314.64	2,025.00	2,628.00	1,480.98	2,628.00	0.00
101-751-718.000	HEALTH & DENTAL BENEFIT	1,121.48	23,400.00	0.00	0.00	0.00	0.00
101-751-718.500	HEALTH INSURANCE	0.00	0.00	12,700.00	9,612.48	12,700.00	0.00
101-751-718.700	HEALTH INS-EE CONTRIBUTIONS	0.00	0.00	(890.00)	(619.58)	(890.00)	0.00

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101-751-719.000	DENTAL INSURANCE	0.00	0.00	1,080.00	803.19	1,080.00	0.00
101-751-719.800	VISION INSURANCE	0.00	0.00	156.00	98.69	156.00	0.00
101-751-719.900	VISION INS-EE CONTRIBUTIONS	0.00	0.00	(78.00)	(49.35)	(78.00)	0.00
101-751-724.000	WORKER'S COMP	545.30	1,208.00	1,242.00	534.46	800.00	(442.00)
Decrease based on 2018 YTD actuals							
101-751-725.000	LIFE & DISABILITY BENEFIT	128.24	260.00	260.00	36.41	260.00	0.00
101-751-754.000	OPERATING SUPPLIES	2,916.86	4,000.00	4,000.00	3,255.22	4,000.00	0.00
101-751-759.000	GAS/FUEL	1,241.40	2,500.00	2,000.00	1,513.92	2,000.00	0.00
101-751-767.000	UNIFORMS	121.67	500.00	500.00	264.16	500.00	0.00
101-751-801.000	PROFESSIONAL & CONTRACTUAL SERVICES	4,385.46	31,000.00	16,000.00	2,943.64	6,000.00	(10,000.00)
Decrease for Deerfield/CMU Connector Pathway Support not needed in 2018							
101-751-850.000	COMMUNICATIONS	362.35	600.00	0.00	0.00	0.00	0.00
101-751-860.000	TRANSPORTATION/MILEAGE REIMBURSEMENT	0.00	100.00	100.00	0.00	100.00	0.00
101-751-890.000	SAFETY	27.00	1,000.00	1,000.00	62.43	1,000.00	0.00
101-751-900.000	PRINTING & PUBLISHING	532.42	500.00	500.00	126.75	500.00	0.00
101-751-910.000	PROFESSIONAL DEVELOPMENT	0.00	1,600.00	1,600.00	0.00	1,600.00	0.00
101-751-917.000	WATER & SEWER QTR. BILLING	3,508.35	4,500.00	4,000.00	3,129.15	4,000.00	0.00
101-751-920.000	ELECTRIC/NATURAL GAS	4,400.60	6,250.00	5,200.00	3,599.80	5,200.00	0.00
101-751-930.000	REPAIRS	0.00	5,000.00	0.00	0.00	0.00	0.00
101-751-930.001	MAINT-EQUIPMENT	1,338.80	2,000.00	7,000.00	6,080.84	7,000.00	0.00
101-751-930.200	MAINT-GROUNDS	11,626.36	12,500.00	12,500.00	628.52	2,500.00	(10,000.00)
Decrease due to paving project at McDonald Park not being done in 2018							
101-751-930.250	MAINT-DOG PARK	1,800.00	4,000.00	4,000.00	1,750.00	4,000.00	0.00
101-751-930.300	MAINT-BUILDINGS	2,115.71	2,500.00	2,500.00	2,622.27	3,500.00	1,000.00
Increase based on 2018 TYD actuals							
101-751-933.000	MAINT-VEHICLES	115.40	500.00	500.00	97.79	500.00	0.00
101-751-955.000	MISC.	0.00	150.00	200.00	161.11	200.00	0.00
101-751-967.000	PROJECTS	43,000.00	37,000.00	37,000.00	37,000.00	37,000.00	0.00

Charter Township of Union
101 - General Fund
2018 Proposed Budget Amendment #4

GL NUMBER	DESCRIPTION	END BALANCE 12/31/2017	2018 ORIGINAL BUDGET	2018 AMENDED BUDGET	YTD Balance 10/23/2018	2018 PROPOSED AMENDED BUDGET	2018 PROPOSED BUDGET AMENDMENT
101-751-977.000	NEW EQUIPMENT PURCHASE	0.00	6,500.00	6,500.00	4,691.00	6,500.00	0.00
Total Dept 751 - PARKS & RECREATION		112,313.54	210,712.00	187,431.00	113,981.66	155,936.00	(31,495.00)
Dept 901 - CAPITAL OUTLAY							
101-901-976.302	CAPITAL OUTLAY-TOWNSHIP HALL	0.00	0.00	10,000.00	9,025.81	10,000.00	0.00
101-901-976.305	CAPITAL OUTLAY-PICNIC TABLES	4,353.00	0.00	0.00	0.00	0.00	0.00
Total Dept 901 - CAPITAL OUTLAY		4,353.00	0.00	10,000.00	9,025.81	10,000.00	0.00
Dept 910 - DEBT SERVICE-LEASES							
101-910-991.500	LEASE PAYABLE PRINCIPAL	9,759.96	9,600.00	10,575.00	7,927.38	10,575.00	0.00
101-910-992.500	LEASE PAYABLE INTEREST	3,529.80	3,700.00	2,725.00	2,039.94	2,725.00	0.00
Total Dept 910 - DEBT SERVICE-LEASES		13,289.76	13,300.00	13,300.00	9,967.32	13,300.00	0.00
TOTAL EXPENDITURES/APPROPRIATIONS		1,562,124.01	1,803,899.00	1,881,924.00	1,188,160.47	1,744,038.00	(137,886.00)
TOTAL REVENUES		2,017,862.34	1,884,800.00	1,973,505.00	1,347,019.59	1,974,505.00	1,000.00
TOTAL EXPENDITURES/APPROPRIATIONS		1,562,124.01	1,803,899.00	1,881,924.00	1,188,160.47	1,744,038.00	(137,886.00)
NET OF REVENUES & EXPENDITURES		455,738.33	80,901.00	91,581.00	158,859.12	230,467.00	138,886.00
BEGINNING FUND BALANCE		3,114,488.00	3,570,226.33	3,570,226.33	3,570,226.33	3,570,226.33	0.00
ENDING FUND BALANCE		3,570,226.33	3,651,127.33	3,661,807.33	3,729,085.45	3,800,693.33	138,886.00

Charter Township of Union
590 - Sewer Fund
2018 Proposed Budget Amendment #4

GL NUMBER	DESCRIPTION	END BALANCE 12/31/2017	2018 ORIGINAL BUDGET	2018 AMENDED BUDGET	YTD BALANCE 10/30/2018	2018 PROPOSED AMENDED BUDGET	2018 PROPOSED BUDGET AMENDMENT
Revenues							
590-000-456.000	CONNECTION FEE	149,448.00	100,000.00	100,000.00	53,009.25	100,000.00	0.00
590-000-539.000	STATE GRANTS	2,435.57	429,000.00	429,000.00	0.00	0.00	(429,000.00)
Decrease due to State Grant not expected to be received in 2018							
590-000-627.000	SERVICE	1,270,280.46	1,296,000.00	1,296,000.00	963,414.43	1,296,000.00	0.00
590-000-627.100	DELINQUENT SEWER	(435.16)	(1,500.00)	(1,500.00)	0.00	(1,500.00)	0.00
590-000-628.000	INSPECTION FEE	5,000.00	0.00	1,000.00	1,800.00	1,000.00	0.00
590-000-655.000	FINES & FORFEITURES	22,993.13	20,500.00	30,000.00	21,260.84	30,000.00	0.00
590-000-665.000	INTEREST EARNED	34,003.68	30,000.00	45,000.00	40,092.84	50,000.00	5,000.00
Increase based on 2018 YTD actuals							
590-000-665.100	INTEREST EARNED-SPEC ASSESS	4,645.83	5,600.00	5,600.00	2,677.51	5,600.00	0.00
590-000-670.000	DEBT RETIREMENT	1,085,064.08	1,074,000.00	1,074,000.00	822,895.16	1,074,000.00	0.00
590-000-670.100	DEBT SERVICE (SEWER 1) CITY ANNEX	1,050.00	0.00	1,000.00	600.00	1,000.00	0.00
590-000-671.000	OTHER REVENUE	6,782.00	500.00	1,000.00	3,210.50	1,000.00	0.00
590-000-672.500	REVENUE-SPECIAL ASSESS	0.00	23,000.00	23,000.00	0.00	23,000.00	0.00
590-000-673.000	GAIN/LOSS ON SALE(DISPOSAL)OF ASSETS	0.00	250.00	4,500.00	0.00	4,500.00	0.00
TOTAL REVENUES		2,581,267.59	2,977,350.00	3,008,600.00	1,908,960.53	2,584,600.00	(424,000.00)

Expenses

Dept 536 - WATER/SEWER SYSTEMS

590-536-702.000	SALARIES & WAGES	213,528.43	242,897.00	233,262.00	178,203.83	233,262.00	0.00
590-536-702.500	OVERTIME	3,015.68	4,950.00	4,950.00	4,039.37	4,950.00	0.00
590-536-708.000	UNEMPLOYMENT	2,509.00	4,174.00	2,510.00	2,127.33	2,510.00	0.00
590-536-709.000	EMPLR FICA CONTR	13,533.23	16,044.00	15,252.00	11,507.95	15,252.00	0.00
590-536-711.000	EMPLR MEDICARE CONTR	3,165.41	3,752.00	3,567.00	2,691.65	3,567.00	0.00

Charter Township of Union
590 - Sewer Fund
2018 Proposed Budget Amendment #4

GL NUMBER	DESCRIPTION	END BALANCE 12/31/2017	2018 ORIGINAL BUDGET	2018 AMENDED BUDGET	YTD BALANCE 10/30/2018	2018 PROPOSED AMENDED BUDGET	2018 PROPOSED BUDGET AMENDMENT
590-536-712.000	TEMPORARY LABOR	3,667.11	10,920.00	11,440.00	6,700.00	7,000.00	(4,440.00)
	Decrease based on 2018 YTD actuals						
590-536-716.000	EMPLR RETIREMENT CONTR	15,122.73	17,847.00	16,297.00	12,795.03	16,297.00	0.00
590-536-718.000	HEALTH & DENTAL BENEFIT	70,939.85	87,084.00	0.00	0.00	0.00	0.00
590-536-718.500	HEALTH INSURANCE	0.00	0.00	58,376.00	51,747.27	58,376.00	0.00
590-536-718.700	HEALTH INS-EE CONTRIBUTIONS	0.00	0.00	(3,492.00)	(2,467.79)	(3,492.00)	0.00
590-536-719.000	DENTAL INSURANCE	0.00	0.00	4,356.00	2,893.34	4,356.00	0.00
590-536-719.800	VISION INSURANCE	0.00	0.00	314.00	214.62	314.00	0.00
590-536-719.900	VISION INS-EE CONTRIBUTIONS	0.00	0.00	(157.00)	(107.30)	(157.00)	0.00
590-536-724.000	WORKER'S COMP	1,903.18	2,425.00	2,093.00	1,339.67	2,093.00	0.00
590-536-725.000	LIFE & DISABILITY BENEFIT	1,007.74	1,224.00	1,303.00	956.95	1,303.00	0.00
590-536-726.000	COMPENSATED ABSENCES	(2,966.16)	0.00	0.00	0.00	0.00	0.00
590-536-752.000	OFFICE SUPPLIES	1,128.63	1,000.00	1,000.00	561.93	1,000.00	0.00
590-536-754.000	OPERATING SUPPLIES	3,566.68	10,000.00	5,000.00	3,713.05	5,000.00	0.00
590-536-759.000	GAS/FUEL	7,732.28	10,000.00	10,000.00	7,315.24	10,000.00	0.00
590-536-767.000	UNIFORMS	3,743.95	4,000.00	4,000.00	659.78	2,000.00	(2,000.00)
	Decrease based on 2018 YTD actuals						
590-536-801.000	PROFESSIONAL & CONTRACTUAL SERVICES	13,593.68	27,066.00	27,066.00	36,549.31	52,466.00	25,400.00
	Increase for study on Pump Station #7						
590-536-826.000	LEGAL FEES	1,877.00	2,500.00	12,500.00	13,507.28	18,500.00	6,000.00
	Increase budget for costs incurred related to the Lux matter						
590-536-850.000	COMMUNICATIONS	1,534.40	4,000.00	4,000.00	1,863.72	3,000.00	(1,000.00)
	Decrease based on 2018 YTD actuals						
590-536-851.000	MAIL/POSTAGE	2,833.03	3,000.00	3,000.00	2,350.00	3,000.00	0.00
590-536-860.000	TRANSPORTATION/MILEAGE REIMBURSMNT	223.83	750.00	750.00	339.07	750.00	0.00
590-536-890.000	SAFETY	1,217.98	10,000.00	10,000.00	6,218.58	10,000.00	0.00
590-536-900.000	PRINTING & PUBLISHING	811.32	500.00	500.00	360.37	500.00	0.00
590-536-910.000	PROFESSIONAL DEVELOPMENT	487.50	3,000.00	3,000.00	870.00	3,000.00	0.00
590-536-910.100	SEMINAR LODGING	155.93	750.00	750.00	97.17	750.00	0.00

Charter Township of Union
590 - Sewer Fund
2018 Proposed Budget Amendment #4

GL NUMBER	DESCRIPTION	END BALANCE 12/31/2017	2018 ORIGINAL BUDGET	2018 AMENDED BUDGET	YTD BALANCE 10/30/2018	2018 PROPOSED AMENDED BUDGET	2018 PROPOSED BUDGET AMENDMENT
590-536-910.200	SEMINAR MEALS	0.00	250.00	250.00	0.00	250.00	0.00
590-536-915.000	MEMBERSHIP & DUES	437.50	1,000.00	1,000.00	537.50	1,000.00	0.00
590-536-920.000	ELECTRIC/NATURAL GAS	64,419.72	77,500.00	77,500.00	51,046.43	69,000.00	(8,500.00)
Decrease based on 2018 YTD actuals							
590-536-930.000	REPAIRS	10,449.39	175,000.00	175,000.00	95,155.24	175,000.00	0.00
590-536-930.001	MAINT-EQUIPMENT	4,263.67	27,000.00	27,000.00	746.82	27,000.00	0.00
590-536-930.200	MAINT-GROUNDS	475.48	2,000.00	2,000.00	729.44	2,000.00	0.00
590-536-930.300	MAINT-BUILDINGS	1,023.09	5,000.00	5,000.00	504.40	5,000.00	0.00
590-536-933.000	MAINT-VEHICLES	1,220.39	6,750.00	6,750.00	681.82	6,750.00	0.00
590-536-933.500	MAINT-LIFT STATIONS	16,025.36	314,500.00	314,500.00	52,839.18	164,000.00	(150,500.00)
Decrease based on 2018 YTD actuals							
590-536-934.300	OPTO 22 MAINTENANCE	6,824.62	15,000.00	15,000.00	4,108.46	15,000.00	0.00
590-536-934.500	MAINT. AGREEMENT ON EQUIPMENT	0.00	5,000.00	5,000.00	2,890.00	5,000.00	0.00
590-536-935.000	PROPERTY/LIABILITY INSURANCE	16,868.31	16,600.00	16,600.00	18,182.13	18,200.00	1,600.00
Increase based on 2018 YTD actuals							
590-536-955.000	MISC.	5.04	1,000.00	1,000.00	17.50	1,000.00	0.00
590-536-972.013	HOOKUP LABOR & MATERIAL	361.37	10,000.00	10,000.00	0.00	10,000.00	0.00
590-536-973.000	CAPITAL PROJECTS-SEWER SYSTEM	0.00	0.00	293,000.00	0.00	293,000.00	0.00
590-536-975.000	BUILDINGS, BUILDING ADDITIONS & IMPROVE	0.00	0.00	80,000.00	18,747.68	92,000.00	12,000.00
Increase based on construction costs being higher than expected							
590-536-977.000	NEW EQUIPMENT PURCHASE	931.96	26,500.00	26,500.00	0.00	26,500.00	0.00
590-536-980.000	NEW OFFICE EQUIPMENT & FURNITURE	0.00	500.00	500.00	299.99	500.00	0.00
590-536-980.100	NEW COMPUTER HARDWARE & SOFTWARE	2,954.07	11,000.00	11,000.00	4,501.26	11,000.00	0.00
590-536-980.400	SECURITY	0.00	2,000.00	2,000.00	0.00	2,000.00	0.00
Total Dept 536 - WATER/SEWER SYSTEMS		490,592.38	1,164,483.00	1,501,237.00	598,035.27	1,379,797.00	(121,440.00)
Dept 540 - WWTP							
590-540-702.000	SALARIES & WAGES	212,674.65	246,563.00	224,116.00	176,916.54	224,116.00	0.00
590-540-702.500	OVERTIME	12,429.21	7,000.00	10,200.00	8,129.76	10,200.00	0.00

Charter Township of Union
590 - Sewer Fund
2018 Proposed Budget Amendment #4

GL NUMBER	DESCRIPTION	END BALANCE 12/31/2017	2018 ORIGINAL BUDGET	2018 AMENDED BUDGET	YTD BALANCE 10/30/2018	2018 PROPOSED AMENDED BUDGET	2018 PROPOSED BUDGET AMENDMENT
590-540-705.000	LEAVE TIME PAYOUT	1,840.05	0.00	0.00	0.00	0.00	0.00
590-540-708.000	UNEMPLOYMENT	2,818.29	3,751.00	2,052.00	1,709.78	2,052.00	0.00
590-540-709.000	EMPLR FICA CONTR	14,170.25	16,237.00	14,586.00	11,343.68	14,586.00	0.00
590-540-711.000	EMPLR MEDICARE CONTR	3,314.04	3,797.00	3,411.00	2,652.93	3,411.00	0.00
590-540-712.000	TEMPORARY LABOR	2,391.09	8,320.00	5,200.00	1,739.50	2,000.00	(3,200.00)
	Decrease based on 2018 YTD actuals						
590-540-716.000	EMPLR RETIREMENT CONTR	17,039.07	18,927.00	17,574.00	13,877.64	17,574.00	0.00
590-540-718.000	HEALTH & DENTAL BENEFIT	68,834.87	115,800.00	0.00	0.00	0.00	0.00
590-540-718.500	HEALTH INSURANCE	0.00	0.00	78,000.00	60,649.51	78,000.00	0.00
590-540-718.700	HEALTH INS-EE CONTRIBUTIONS	0.00	0.00	(4,056.00)	(3,304.13)	(4,056.00)	0.00
590-540-719.000	DENTAL INSURANCE	0.00	0.00	4,980.00	3,780.15	4,980.00	0.00
590-540-719.800	VISION INSURANCE	0.00	0.00	386.00	322.07	386.00	0.00
590-540-719.900	VISION INS-EE CONTRIBUTIONS	0.00	0.00	(194.00)	(161.04)	(194.00)	0.00
590-540-724.000	WORKER'S COMP	3,313.87	4,171.00	3,362.00	2,198.56	3,362.00	0.00
590-540-725.000	LIFE & DISABILITY BENEFIT	1,124.05	1,552.00	1,298.00	1,108.61	1,298.00	0.00
590-540-743.000	CHEMICALS	31,027.96	35,000.00	35,000.00	27,416.15	40,000.00	5,000.00
	Increase based on YTD actuals in 2018 and all prior years						
590-540-744.000	LAB EQUIPMENT & SUPPLIES	20,399.84	25,000.00	25,000.00	13,542.71	25,000.00	0.00
590-540-752.000	OFFICE SUPPLIES	336.34	500.00	500.00	378.26	500.00	0.00
590-540-754.000	OPERATING SUPPLIES	8,081.35	10,000.00	10,000.00	7,497.69	10,000.00	0.00
590-540-759.000	GAS/FUEL	2,578.27	5,000.00	5,000.00	1,549.05	5,000.00	0.00
590-540-767.000	UNIFORMS	3,099.50	4,500.00	4,500.00	686.04	2,000.00	(2,500.00)
	Increase based on 2018 YTD actuals						
590-540-774.100	BIOXIDE	49,039.84	50,000.00	50,000.00	50,252.65	50,500.00	500.00
	Increase based on 2018 YTD actuals						
590-540-801.000	PROFESSIONAL & CONTRACTUAL SERVICES	13,987.39	35,250.00	40,000.00	28,310.95	40,000.00	0.00
590-540-801.200	CONT. SERV. - BIOSOLIDS LAND APPL.	23,649.90	32,000.00	32,000.00	0.00	32,000.00	0.00
590-540-801.300	CONT. SERV. - LAB ANALYSIS	1,199.85	5,000.00	5,000.00	5,637.00	7,200.00	2,200.00
	Increase based on 2018 YTD actuals						

Charter Township of Union
590 - Sewer Fund
2018 Proposed Budget Amendment #4

GL NUMBER	DESCRIPTION	END BALANCE 12/31/2017	2018 ORIGINAL BUDGET	2018 AMENDED BUDGET	YTD BALANCE 10/30/2018	2018 PROPOSED AMENDED BUDGET	2018 PROPOSED BUDGET AMENDMENT
590-540-850.000	COMMUNICATIONS	2,745.21	3,500.00	3,500.00	2,532.80	3,500.00	0.00
590-540-851.000	MAIL/POSTAGE	79.24	750.00	750.00	88.01	200.00	(550.00)
	Decrease based on YTD actuals in 2018 and prior years						
590-540-860.000	TRANSPORTATION/MILEAGE REIMBURSEMENT	117.70	500.00	500.00	0.00	200.00	(300.00)
	Decrease based on YTD actuals in 2018 and prior years						
590-540-890.000	SAFETY	3,189.69	4,000.00	4,000.00	4,227.51	4,500.00	500.00
	Increase based on 2018 YTD actuals						
590-540-900.000	PRINTING & PUBLISHING	636.40	500.00	500.00	1,055.85	1,500.00	1,000.00
	Increase based on more employment classified ads needed in 2018						
590-540-910.000	PROFESSIONAL DEVELOPMENT	497.00	3,000.00	3,000.00	1,335.00	3,000.00	0.00
590-540-910.100	SEMINAR LODGING	0.00	750.00	750.00	0.00	750.00	0.00
590-540-910.200	SEMINAR MEALS	0.00	250.00	250.00	0.00	250.00	0.00
590-540-915.000	MEMBERSHIP & DUES	220.00	500.00	500.00	83.00	500.00	0.00
590-540-917.000	PROPANE	1,625.38	6,000.00	6,000.00	3,056.30	6,000.00	0.00
590-540-920.000	ELECTRIC/NATURAL GAS	150,275.91	165,000.00	165,000.00	109,550.32	150,000.00	(15,000.00)
	Decrease based on 2018 YTD actuals						
590-540-920.200	WATER & SEWER QTR. BILLING	13,460.20	12,000.00	12,000.00	7,716.30	11,000.00	(1,000.00)
	Decrease based on 2018 YTD actuals						
590-540-930.001	MAINT-EQUIPMENT	14,575.42	11,000.00	11,000.00	1,953.26	11,000.00	0.00
590-540-930.200	MAINT-GROUNDS	5,930.47	2,500.00	2,500.00	2,591.19	2,600.00	100.00
	Increase based on dumpster closure repair						
590-540-930.300	MAINT-BUILDINGS	4,419.65	5,000.00	5,000.00	918.62	5,000.00	0.00
590-540-931.150	CHEMICAL FEED EQUIPMENT	372.58	500.00	500.00	0.00	500.00	0.00
590-540-933.000	MAINT-VEHICLES	1,853.79	2,500.00	2,500.00	353.60	2,500.00	0.00
590-540-934.300	OPTO 22 MAINTENANCE	5,471.18	10,000.00	10,000.00	3,245.42	10,000.00	0.00
590-540-934.981	SAMPLING EQUIPMENT MAINT.	670.28	4,000.00	4,000.00	435.38	4,000.00	0.00
590-540-934.982	PRELIMINARY TREAT EQUIPM. MAINT.	13,346.21	21,000.00	21,000.00	15,745.22	21,000.00	0.00
590-540-934.983	SECONDARY TREAT EQUIP. MAINT.	7,830.36	30,000.00	30,000.00	16,740.64	30,000.00	0.00
590-540-934.984	SOLIDS EQUIPMENT MAINT.	10,146.00	20,000.00	20,000.00	9,065.88	20,000.00	0.00

Charter Township of Union
590 - Sewer Fund
2018 Proposed Budget Amendment #4

GL NUMBER	DESCRIPTION	END BALANCE 12/31/2017	2018 ORIGINAL BUDGET	2018 AMENDED BUDGET	YTD BALANCE 10/30/2018	2018 PROPOSED AMENDED BUDGET	2018 PROPOSED BUDGET AMENDMENT
590-540-934.985	DISINFECTION EQUIPMENT MAINT.	1,357.26	6,000.00	6,000.00	5,496.72	6,000.00	0.00
590-540-934.986	INSTRUMENTATION EQUIPMENT MAINT.	4,100.28	5,000.00	5,000.00	1,900.98	5,000.00	0.00
590-540-934.987	TERTIARY FILTER MAINT.	13,420.75	15,000.00	15,000.00	10,060.44	15,000.00	0.00
590-540-935.000	PROPERTY/LIABILITY INSURANCE	13,079.67	17,500.00	17,500.00	13,582.71	15,000.00	(2,500.00)
Decrease based on YTD actuals in 2018 and prior years							
590-540-949.000	IPP	174.43	500.00	500.00	0.00	500.00	0.00
590-540-958.100	PERMITS & FEES	6,652.58	13,000.00	13,000.00	7,260.04	10,000.00	(3,000.00)
Decrease based on YTD actuals in 2018 and prior years							
590-540-977.000	NEW EQUIPMENT PURCHASE	931.95	33,000.00	33,000.00	191.97	33,000.00	0.00
590-540-980.000	NEW OFFICE EQUIPMENT & FURNITURE	0.00	750.00	750.00	246.35	750.00	0.00
590-540-980.100	NEW COMPUTER HARDWARE & SOFTWARE	3,117.52	8,500.00	8,500.00	1,374.33	8,500.00	0.00
Total Dept 540 - WWTP		773,646.79	1,030,868.00	970,415.00	637,041.90	951,665.00	(18,750.00)
Dept 906 - DEBT SERVICE							
590-906-990.000	BOND ISSUE COST AMORTIZATION	43,705.86	39,850.00	39,850.00	39,847.76	39,850.00	0.00
590-906-995.000	BOND INTEREST-2009 WWTP & 2004 SEWER	73,930.66	58,250.00	55,250.00	55,070.95	55,250.00	0.00
590-906-996.001	BOND - PAYING AGENT FEES	750.00	800.00	800.00	750.00	800.00	0.00
590-906-996.003	BOND INTEREST-RURAL DEVELOPMENT	155,681.37	154,550.00	154,550.00	93,297.02	154,550.00	0.00
Total Dept 906 - DEBT SERVICE		274,067.89	253,450.00	250,450.00	188,965.73	250,450.00	0.00
Dept 910 - DEBT SERVICE-LEASES							
590-910-992.500	LEASE PAYABLE INTEREST	560.16	600.00	600.00	323.37	600.00	0.00
Total Dept 910 - DEBT SERVICE-LEASES		560.16	600.00	600.00	323.37	600.00	0.00
Dept 960 - DEPRECIATION EXPENSE							
590-960-969.000	DEPRECIATION EXPENSE	649,328.73	700,000.00	700,000.00	0.00	700,000.00	0.00
Total Dept 960 - DEPRECIATION EXPENSE		649,328.73	700,000.00	700,000.00	0.00	700,000.00	0.00
TOTAL EXPENSES		2,188,195.95	3,149,401.00	3,422,702.00	1,424,366.27	3,282,512.00	(140,190.00)

**Charter Township of Union
590 - Sewer Fund
2018 Proposed Budget Amendment #4**

GL NUMBER	DESCRIPTION	END BALANCE 12/31/2017	2018 ORIGINAL BUDGET	2018 AMENDED BUDGET	YTD BALANCE 10/30/2018	2018 PROPOSED AMENDED BUDGET	2018 PROPOSED BUDGET AMENDMENT
TOTAL REVENUES		2,581,267.59	2,977,350.00	3,008,600.00	1,908,960.53	2,584,600.00	(424,000.00)
TOTAL EXPENSES		2,188,195.95	3,149,401.00	3,422,702.00	1,424,366.27	3,282,512.00	(140,190.00)
NET OF REVENUES & EXPENSES		393,071.64	(172,051.00)	(414,102.00)	484,594.26	(697,912.00)	(283,810.00)
NET POSITION-BEGINNING OF YEAR		13,038,197.00	13,431,268.00	13,431,268.00	13,431,268.00	13,431,268.00	0.00
NET POSITION-END OF YEAR		13,431,268.64	13,259,217.00	13,017,166.00	13,915,862.26	12,733,356.00	

Charter Township of Union
591 - Water Fund
2018 Proposed Budget Amendment #4

GL NUMBER	DESCRIPTION	END BALANCE 12/31/2017	2018 ORIGINAL BUDGET	2018 AMENDED BUDGET	YTD BALANCE 11/19/2018	2018 PROPOSED AMENDED BUDGET	2018 PROPOSED BUDGET AMENDMENT
Revenues							
591-000-450.000	WATER SALES	1,348,238.81	1,284,443.00	1,284,443.00	1,035,152.93	1,284,443.00	0.00
591-000-450.100	BULK WATER SALES	1,279.50	2,500.00	2,500.00	1,555.00	2,500.00	0.00
591-000-450.200	FINAL READ	1,615.00	1,700.00	1,700.00	1,680.00	1,700.00	0.00
591-000-450.300	TURN-OFF	2,470.00	2,000.00	2,000.00	1,683.00	2,000.00	0.00
591-000-452.000	LATERALS	19,521.60	5,000.00	5,000.00	4,596.00	5,000.00	0.00
591-000-454.000	BENEFIT FEES	62,146.25	30,000.00	30,000.00	29,900.00	30,000.00	0.00
591-000-459.000	CONNECTION FEES	116,282.74	50,000.00	50,000.00	116,995.00	117,000.00	67,000.00
	Increase based on 2018 ytd actuals						
591-000-479.000	REVENUE-REPLACEMENT METERS	0.00	500.00	500.00	0.00	500.00	0.00
591-000-539.000	STATE GRANTS	2,116.87	14,000.00	43,348.00	0.00	43,348.00	0.00
591-000-628.000	INSPECTION FEE	5,000.00	0.00	0.00	1,600.00	2,000.00	2,000.00
	Increase based on 2018 ytd actuals						
591-000-655.000	FINES & FORFEITURES	13,948.40	16,000.00	16,000.00	16,389.63	16,000.00	0.00
591-000-665.000	INTEREST EARNED	33,960.85	29,000.00	29,000.00	40,238.04	48,400.00	19,400.00
	Increase based on 2018 ytd actuals-additional CD purchased						
591-000-665.100	INTEREST EARNED-SPEC ASSESS	6,078.99	5,700.00	5,700.00	2,794.22	5,700.00	0.00
591-000-667.300	LEASES - TOWER RENTAL	43,116.24	40,000.00	40,000.00	37,193.51	40,000.00	0.00
591-000-671.000	OTHER REVENUE	9,923.30	1,000.00	2,000.00	3,968.19	2,000.00	0.00
591-000-672.500	REVENUE-SPECIAL ASSESS	0.00	9,800.00	9,800.00	0.00	9,800.00	0.00
591-000-673.000	GAIN/LOSS ON SALE(DISPOSAL)OF ASSETS	5,000.00	500.00	4,500.00	0.00	4,500.00	0.00
TOTAL REVENUES		1,670,698.55	1,492,143.00	1,526,491.00	1,293,745.52	1,614,891.00	88,400.00

Expenses

Dept 536 - WATER/SEWER SYSTEMS

591-536-702.000	SALARIES & WAGES	338,089.04	355,790.00	348,755.00	299,570.85	348,755.00	0.00
591-536-702.500	OVERTIME	22,112.17	27,950.00	27,950.00	21,491.76	27,950.00	0.00
591-536-708.000	UNEMPLOYMENT	4,303.30	5,495.00	3,376.00	3,418.25	3,376.00	0.00
591-536-709.000	EMPLR FICA CONTR	22,605.64	24,469.00	23,692.00	20,130.64	23,692.00	0.00
591-536-711.000	EMPLR MEDICARE CONTR	5,286.05	5,723.00	5,541.00	4,707.30	5,541.00	0.00

Charter Township of Union
591 - Water Fund
2018 Proposed Budget Amendment #4

GL NUMBER	DESCRIPTION	END BALANCE 12/31/2017	2018 ORIGINAL BUDGET	2018 AMENDED BUDGET	YTD BALANCE 11/19/2018	2018 PROPOSED AMENDED BUDGET	2018 PROPOSED BUDGET AMENDMENT
591-536-712.000	TEMPORARY LABOR	6,848.86	10,920.00	11,440.00	9,598.50	9,600.00	(1,840.00)
	Decrease based on 2018 YTD actuals						
591-536-716.000	EMPLR RETIREMENT CONTR	25,506.48	28,024.00	26,684.00	22,996.65	26,684.00	0.00
591-536-718.000	HEALTH & DENTAL BENEFIT	111,087.04	139,454.00	0.00	0.00	0.00	0.00
591-536-718.500	HEALTH INSURANCE	0.00	0.00	97,376.00	95,038.37	97,376.00	0.00
591-536-718.700	HEALTH INS-EE CONTRIBUTIONS	0.00	0.00	(5,787.00)	(4,859.44)	(5,787.00)	0.00
591-536-719.000	DENTAL INSURANCE	0.00	0.00	7,576.00	6,338.25	7,576.00	0.00
591-536-719.800	VISION INSURANCE	0.00	0.00	470.00	383.00	470.00	0.00
591-536-719.900	VISION INS-EE CONTRIBUTIONS	0.00	0.00	(235.00)	(191.45)	(235.00)	0.00
591-536-724.000	WORKER'S COMP	5,982.61	7,419.00	6,992.00	4,634.85	6,992.00	0.00
591-536-725.000	LIFE & DISABILITY BENEFIT	1,719.90	1,903.00	1,825.00	1,677.06	1,825.00	0.00
591-536-726.000	COMPENSATED ABSENCES	96.99	0.00	0.00	0.00	0.00	0.00
591-536-752.000	OFFICE SUPPLIES	1,139.42	1,500.00	1,500.00	592.24	1,500.00	0.00
591-536-753.000	PROCESS CHEMICALS/CHLORINE	39,629.95	40,000.00	40,000.00	34,253.11	43,000.00	3,000.00
	Increase based on planned spending before the end of the fiscal year						
591-536-754.000	OPERATING SUPPLIES	6,917.68	12,500.00	12,500.00	8,985.75	12,500.00	0.00
591-536-759.000	GAS/FUEL	8,013.48	10,000.00	10,000.00	8,691.81	10,500.00	500.00
	Increase based on 2018 YTD actuals						
591-536-767.000	UNIFORMS	3,841.79	4,000.00	4,000.00	775.61	4,000.00	0.00
591-536-774.100	MXU	9,126.00	14,000.00	14,000.00	8,100.00	14,000.00	0.00
591-536-800.000	WELL HEAD PROTECTION	0.00	28,000.00	28,000.00	0.00	0.00	(28,000.00)
	Decrease based on the expense expected in 2019						
591-536-801.000	PROFESSIONAL & CONTRACTUAL SERVICES	20,180.81	102,316.00	29,716.00	32,501.66	29,716.00	0.00
591-536-801.002	LAB FEES	3,228.18	10,000.00	10,000.00	5,280.83	10,000.00	0.00
591-536-801.800	WATER STUDY	12,780.50	60,000.00	60,000.00	20,196.53	50,000.00	(10,000.00)
	Decrease based on expense for rate study expected in 2019						
591-536-826.000	LEGAL FEES	782.00	10,000.00	13,000.00	13,507.29	18,500.00	5,500.00
	Increase budget for costs incurred related to the Lux matter						
591-536-850.000	COMMUNICATIONS	3,325.22	5,000.00	5,000.00	5,437.18	6,300.00	1,300.00
	Increase based on 2018 YTD actuals						
591-536-851.000	MAIL/POSTAGE	2,920.36	3,400.00	3,400.00	2,607.95	3,400.00	0.00
591-536-860.000	TRANSPORTATION/MILEAGE REIMBURSEMENT	190.17	1,000.00	1,000.00	337.09	1,000.00	0.00
591-536-890.000	SAFETY	2,092.97	5,000.00	5,000.00	4,422.45	5,000.00	0.00

Charter Township of Union
591 - Water Fund
2018 Proposed Budget Amendment #4

GL NUMBER	DESCRIPTION	END BALANCE 12/31/2017	2018 ORIGINAL BUDGET	2018 AMENDED BUDGET	YTD BALANCE 11/19/2018	2018 PROPOSED AMENDED BUDGET	2018 PROPOSED BUDGET AMENDMENT
591-536-900.000	PRINTING & PUBLISHING	1,631.14	3,400.00	3,400.00	2,069.42	3,400.00	0.00
591-536-910.000	PROFESSIONAL DEVELOPMENT	1,197.50	4,200.00	4,200.00	1,880.00	4,200.00	0.00
591-536-910.100	SEMINAR LODGING	155.92	1,000.00	1,000.00	97.18	1,000.00	0.00
591-536-910.200	SEMINAR MEALS	25.88	350.00	350.00	0.00	350.00	0.00
591-536-915.000	MEMBERSHIP & DUES	442.50	900.00	900.00	773.50	900.00	0.00
591-536-920.000	ELECTRIC/NATURAL GAS	122,544.75	133,000.00	133,000.00	107,568.80	133,000.00	0.00
591-536-930.000	REPAIRS	21,776.18	57,500.00	57,500.00	2,521.38	57,500.00	0.00
591-536-930.001	MAINT-EQUIPMENT	6,566.94	15,000.00	15,000.00	10,926.28	15,000.00	0.00
591-536-930.200	MAINT-GROUNDS	675.48	2,000.00	2,000.00	1,424.82	2,000.00	0.00
591-536-930.300	MAINT-BUILDINGS	3,533.61	5,000.00	5,000.00	2,441.53	5,000.00	0.00
591-536-933.000	MAINT-VEHICLES	3,549.16	8,500.00	8,500.00	1,009.49	8,500.00	0.00
591-536-933.100	MAINT-WATER WELLS	2,387.50	60,000.00	60,000.00	44,036.68	60,000.00	0.00
591-536-933.200	MAINT-TREATMENT PLANTS	25,812.66	95,500.00	67,500.00	10,093.55	67,500.00	0.00
591-536-933.300	MAINT-WATER TOWERS	1,345.06	35,000.00	35,000.00	20,957.04	35,000.00	0.00
591-536-934.300	OPTO 22 MAINTENANCE	5,279.00	15,500.00	15,500.00	3,760.10	15,500.00	0.00
591-536-934.500	MAINT. AGREEMENT ON EQUIPMENT	695.00	4,415.00	4,415.00	1,449.98	4,415.00	0.00
591-536-935.000	PROPERTY/LIABILITY INSURANCE	19,600.30	17,500.00	17,500.00	20,354.37	20,400.00	2,900.00
Increase based on actual YTD spending							
591-536-940.000	LEASE/RENT	0.00	1,000.00	1,000.00	0.00	1,000.00	0.00
591-536-940.500	ROYALTIES	5,146.72	4,500.00	4,500.00	4,108.04	4,500.00	0.00
591-536-955.000	MISC.	0.00	0.00	0.00	2.50	0.00	0.00
591-536-972.000	CAPITAL PROJECTS-WATER SYSTEM	0.00	0.00	135,000.00	2,933.00	135,000.00	0.00
591-536-972.013	HOOKUP LABOR & MATERIAL	58,167.34	50,000.00	50,000.00	166,687.94	167,000.00	117,000.00
Increase based on 2018 YTD actuals							
591-536-975.000	BUILDINGS, BUILDING ADDITIONS & IMPROVE	0.00	0.00	80,000.00	19,388.79	92,000.00	12,000.00
Increase based on construction costs being higher than expected							
591-536-977.000	NEW EQUIPMENT PURCHASE	1,755.00	109,500.00	109,500.00	1,396.14	109,500.00	0.00
591-536-977.600	METER REPLACEMENT PROGRAM	3,435.45	10,000.00	10,000.00	6,870.00	10,000.00	0.00
591-536-980.000	NEW OFFICE EQUIPMENT & FURNITURE	0.00	1,000.00	1,000.00	299.99	1,000.00	0.00
591-536-980.100	NEW COMPUTER HARDWARE & SOFTWARE	3,607.79	11,000.00	11,000.00	6,301.16	11,000.00	0.00
Total Dept 536 - WATER/SEWER SYSTEMS		947,137.49	1,559,628.00	1,625,536.00	1,069,975.77	1,727,896.00	102,360.00

Dept 906 - DEBT SERVICE

Charter Township of Union
591 - Water Fund
2018 Proposed Budget Amendment #4

GL NUMBER	DESCRIPTION	END BALANCE 12/31/2017	2018 ORIGINAL BUDGET	2018 AMENDED BUDGET	YTD BALANCE 11/19/2018	2018 PROPOSED AMENDED BUDGET	2018 PROPOSED BUDGET AMENDMENT
591-906-990.000	BOND ISSUE COST AMORTIZATION	1,578.75	1,579.00	1,579.00	1,578.75	1,579.00	0.00
591-906-996.001	BOND - PAYING AGENT FEES	750.00	800.00	800.00	750.00	800.00	0.00
591-906-996.002	BOND INTEREST - (2010 WATER)	62,248.94	60,500.00	60,000.00	59,821.06	60,000.00	0.00
Total Dept 906 - DEBT SERVICE		64,577.69	62,879.00	62,379.00	62,149.81	62,379.00	0.00
Dept 910 - DEBT SERVICE-LEASES							
591-910-992.500	LEASE PAYABLE INTEREST	675.00	720.00	720.00	389.97	720.00	0.00
Total Dept 910 - DEBT SERVICE-LEASES		675.00	720.00	720.00	389.97	720.00	0.00
Dept 960 - DEPRECIATION EXPENSE							
591-960-969.000	DEPRECIATION EXPENSE	342,009.88	0.00	350,000.00	0.00	350,000.00	0.00
Total Dept 960 - DEPRECIATION EXPENSE		342,009.88	0.00	350,000.00	0.00	350,000.00	0.00
TOTAL EXPENSES		1,354,400.06	1,623,227.00	2,038,635.00	1,132,515.55	2,140,995.00	102,360.00
TOTAL REVENUES		1,670,698.55	1,492,143.00	1,526,491.00	1,293,745.52	1,614,891.00	88,400.00
TOTAL EXPENDITURES		1,354,400.06	1,623,227.00	2,038,635.00	1,132,515.55	2,140,995.00	102,360.00
NET OF REVENUES & EXPENSES		316,298.49	(131,084.00)	(512,144.00)	161,229.97	(526,104.00)	(13,960.00)
NET POSITION-BEGINNING OF YEAR		10,459,374.00	10,775,672.49	10,775,672.49	10,775,672.49	10,775,672.49	0.00
NET POSITION-END OF YEAR		10,775,672.49	10,644,588.49	10,263,528.49	10,936,902.46	10,249,568.49	